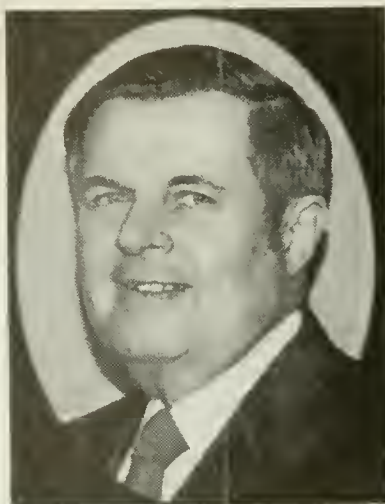
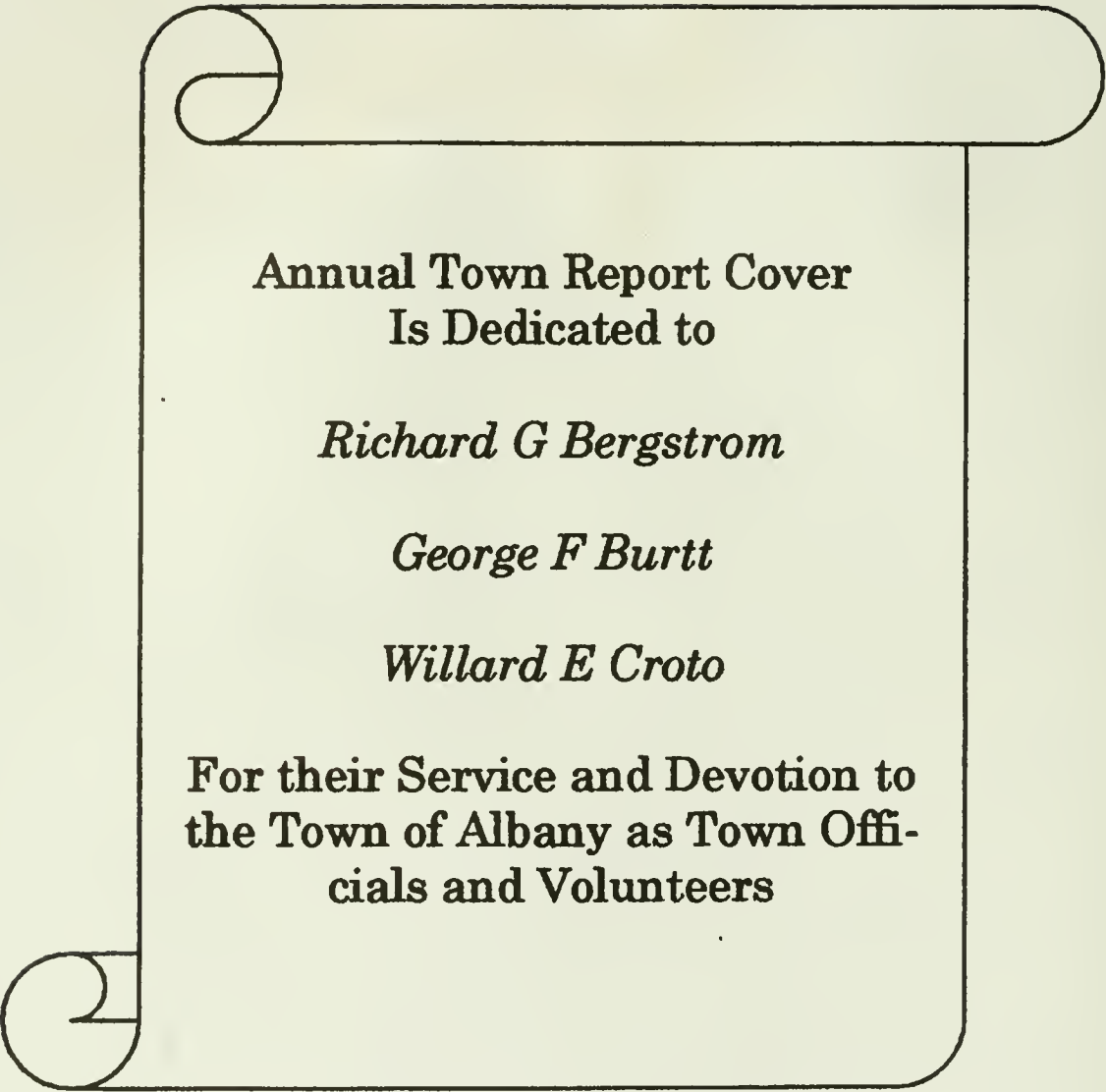


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2002

# Annual Report 2002



Town of Albany  
New Hampshire



**Annual Town Report Cover  
Is Dedicated to**

*Richard G Bergstrom*

*George F Burt*

*Willard E Croto*

**For their Service and Devotion to  
the Town of Albany as Town Offi-  
cials and Volunteers**

Annual Report  
Of the  
Officers of the Town  
Of  
Albany  
New Hampshire



Russell-Collbath House  
Built about 1833

for the fiscal year ending  
December 31, 2001



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# Town Officers

Office	Officer	Term Expires
Moderator (two year term)	Stephen Knox	2004
Selectmen (three year term)	Dorothy Solomon	2005
	Daniel Sdankus	2004
	Robert Mathieu	2003
Town Clerk/Tax Collector (three year term)	Sharon Keefe	2003
Treasurer (three year term)	Mary Leavitt	2003
Road Agent (three year term)	Curtis Coleman	2003
Cemetery Trustees (three year term)	Mary Leavitt	2005
	Maxine McKenzie	2004
	Ann Croto	2003
Trustees of Trust Funds (three year term)	Ann Croto	2005
	Tracy Mathieu	2004
	Elaine Wales	2003
Supervisors of Checklist (six year term)	Lisa Zack	2008
	Karen Deveau	2004
	Lance Zack	2003
Auditors	Vachon, Clukay & Co. (appointed)	2002

# Selectmen's Report

2002

In March Cathy McKenzie completed her final term as Selectmen Chairman. Cathy's knowledge in the history of Albany was an asset to us all. We would like to express our sincere thanks to Cathy for her dedication over the past many years.

Also, after nine years of devotion to Albany, Beverly Hanson has retired this past October. Beverly was no doubt a great benefit to us all and she will be missed.

We would like to welcome Dorothy Solomon on the Board of Selectmen. Dorothy feels very strongly in the educational aspect of the town and would like to see Albany get its own school system started. Dorothy's fresh ideas are welcome and it has been terrific to work with a retired teacher. She believes that we could support our own K through 8<sup>th</sup> grade school. This may be obtainable if supported by Albany Taxpayers. Dorothy believes that the 1.3 million dollars to provide education through the Conway School System could be lowered if Albany had a "fair representation" to control costs. According to Dorothy, the complex formula and hidden costs used by Conway make it difficult to distinguish who is really paying for what.

We would like to welcome Diane Falcey to Albany as our new Office Administrator. Diane has an extensive background in accounting and also studied law to earn a Paralegal Certificate. Diane is a self-motivated person and has great abilities in researching. Hiring Diane was no doubt a great investment for us all.

This past year Board members attended meetings with other town officials from Sandwich along with Tamworth and New Hampton in a joint effort to create a four town cooperative. The cooperative's intent was to defer cost for the upcoming revaluation in 2005. One of the cooperative's goal was to hire a certified assessor to bring each town to its current market assessment. Our findings discovered that Albany's 862 parcels in comparison with other town's 2000 plus parcels would not have been cost effective to embark with other towns.

We had the pleasure of meeting with Mark Martell and Gary Karp from the Department of Revenue Administration. Mr. Martell and Gary Karp enlightened us with details on the upcoming revaluation in 2005. Once the town has completed its entire revaluation we will be on a yearly "maintenance program," this may eliminate a full revaluation in the future.



We were informed that it would be the responsibility of the Selectmen to visit properties randomly and contact our assessor to update our records. Avoiding future reevaluations would depend how current our records were with real estate market fluctuations. Albany's "a la cart" system is impeccable, however, it is an out dated system. D.R.A. will audit towns that do not utilize a computerized system database to ensure that standards are met. This Board has researched different computer programs suitable for our needs and in 2003 – 2004 would be part of the town's computer upgrade.

I've been a resident of Albany for 20 years and I am proud to be a part of this town's political needs. Now, as chairman I feel responsible for our financial obligations that we all have as taxpayers. Albany's history will never be forgotten with the help of the Historical Society, we will be able to preserve our past.

Old documents passing in front of our eyes with other past board member signatures only reminds us of the decision made by them and the obligations in making the right choices for us all. I believe that our future relies on our capabilities of making good decision for the future of Albany. The formula for making a right decision is calculated by where we have been, where we are now, and where do we want to go. For 2002 there was a lot of forecasting for the towns future. Brain storming sessions during our weekly Selectmen's meetings made us realize how improperly Albany has grown this past decade.

Unfortunately the crystal ball in our office is not very reliable, sometimes its like our BMSI tax program, it's hard to get information out of it. Although it is clear to see that growth happened all around us. Since 1970 the abutting towns increased by an average of 44.5% in population growth, Albany only experienced an increase of 8.6%! We need to change our ways of spending and stay alert on the upcoming changes, which could help or hinder us.

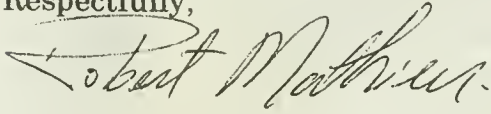
The proposed Bypass Route entrance is targeted near Bill's Place Restaurant which is on the Albany/Madison town line. This will allow that area a great deal of potential for motels and other types of businesses. Our vigilant Planning Board members are working in evaluating our ordinances so we can meet the needs for the future shortly upon us.

Also, during the Route 16 upgrade the water and sewage lines could be installed in the Wildwood Development and Cranmore Shore area. This upgrade could potentially reduce the lot size requirements and become a great opportunity for cluster housing development.

Folks, taxes that we have no control over will go up due to the needs of services provided from Conway, but taxes that we have control of is money

well spent if properly managed. This Board is confident and believes in respecting your trust in us. Our past decisions have solved many issues from the past and our current decisions will help our future.

Respectfully,

A handwritten signature in cursive script, reading "Robert Mathieu". The signature is written in dark ink and is positioned below the word "Respectfully,".

Bob Mathieu, Chairman  
Board of Selectmen



**Warrant  
2003**

To the inhabitants of the Town of Albany, County of Carroll, State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the Town Hall at 1972 NH Route 16, in Albany, New Hampshire, on Tuesday, March 11, 2003 at 10 o'clock in the forenoon to act upon the following subjects hereinafter set forth. Voting on Article 1 will be by official ballot and the polls shall be open for balloting at 10 o'clock in the forenoon or as soon thereafter as the Moderator calls the meeting to order and declares a quorum present and shall not close before 6 o'clock in the evening. The remaining articles of the warrant shall be acted upon at 7:30 o'clock in the evening or at the closing of the school meeting or the closing of the polls if the meeting shall vote to keep the polls open to a later hour.

**Article 1.** To elect all necessary officials.

**Article 2.** To see if the Town will vote to adopt **Amendment No. 1** as proposed by the Planning Board to amend Section II. Definitions of the Zoning Ordinance by adding the definition for Abutter: "Any person whose property is located in New Hampshire and adjoins or is directly across the street or stream from the land under consideration by the Albany Planning Board. For purposes of receiving testimony only, and not for purposes of notification, the term "abutter" shall include any person who is able to demonstrate that his land will directly be affected by the proposal under consideration." **RSA 672:3.** (The Planning Board favors this amendment.)

**Article 3.** To see if the Town will vote to adopt **Amendment No. 2** as proposed by the Planning Board to amend Section II. Definitions of the Zoning Ordinance by deleting the definition for Dwelling Unit and replacing it with: Residential Dwelling Unit: "A structure, or portion thereof, providing complete and independent living, sleeping, eating, cooking, and sanitation which are used in common by one or more persons." (The Planning Board favors this amendment.)

**Article 4.** To see if the Town will vote to adopt **Amendment No. 3** as proposed by the Planning Board to amend Section II. Definitions of the Zoning Ordinance by adding the definition for Scenic Road: "A road that has scenic, natural, cultural or historical qualities." This definition was requested by the NH Scenic Byways Committee. (The Planning Board favors this amendment.)

**Article 5.** To see if the Town will vote to adopt **Amendment No. 4** as proposed by the Planning Board to amend Section II. Definitions of the Zoning Ordinance by adding the definition for Scenic Vista: "Any open area that is visible from public roads, recreational areas or abutting properties." This definition was requested by the NH Scenic Byways Committee. (The Planning Board favors this amendment.)

**Article 6.** To see if the Town will vote to adopt **Amendment No. 5** as proposed by the Planning Board to amend Section II. Definitions (10.) of the Zoning Ordinance by changing the definition of Lot to read: "An area of land in one ownership, or one leasehold, with ascertainable boundaries established by deed or instrument of record, or a segment of land

**Warrant  
2003**

ownership defined by lot boundary lines on a land subdivision plan duly approved by the Planning Board and recorded in the Carroll County Registry of Deeds.” (The Planning Board favors this amendment.)

**Article 7.** To see if the Town will vote to adopt **Amendment No. 6** as proposed by the Planning Board to amend Section II. Definitions of the Zoning Ordinance by changing the definition for Structure to read: “Anything built for support, shelter or enclosure of persons, animals, goods, or property of any kind, as well as anything constructed or erected with a fixed location on or in the ground, exclusive of fences. (The Planning Board favors this amendment.)

**Article 8.** To see if the Town will vote to adopt **Amendment No. 7** as proposed by the Planning Board to amend Section II. Definitions of the Zoning Ordinance by adding the definition for Primary Structure: “A structure other than the one which is used for purposes

wholly incidental or accessory to the use of another structure on the same premises.” (The Planning Board favors this amendment.)

**Article 9.** To see if the Town will vote to adopt **Amendment No. 8** as proposed by the Planning Board to amend Section II. Definitions of the Zoning Ordinance by adding the definition for Accessory Structure: “A structure detached from the primary building on the same lot and customarily incidental and subordinate to the primary building or use.” (The Planning Board favors this amendment.)

**Article 10.** To see if the Town will vote to adopt **Amendment No. 9** as proposed by the Planning Board to amend Section III. Land Uses Permitted (A. 2. d) of the Zoning Ordinance by changing the definition of Setback to read: “Every building placed on a lot shall be a minimum of twenty-five (25) feet from the lot or right-of-way line, whichever is closer, and a minimum of twenty-five (25) feet from rear and side property lines.” (The Planning Board favors this amendment.)

**Article 11.** To see if the Town will vote to adopt **Amendment No. 10** as proposed by the Planning Board to amend Section III. Land Uses Permitted (A. 3. c.) of the Zoning Ordinance by deleting “uses such as”. (The Planning Board favors this amendment.)

**Article 12.** To see if the Town will vote to adopt **Amendment No. 11** as proposed by the Planning Board to amend Section III. Land Uses Permitted (B. Commercial) of the Zoning Ordinance to read “Commercial/Residential” with the same changes being made throughout Section III. B. (The Planning Board favors this amendment.)

**Article 13.** To see if the Town will vote to adopt **Amendment No. 12** as proposed by the Planning Board to amend Section III. [B. 2. (c)] of the Zoning Ordinance by changing the definition of Setback to read: “Every building placed on a lot shall be a minimum of twenty-five (25) feet from the lot or right-of-way line, whichever is closer, and a minimum of twenty-

**Warrant  
2003**

five (25) feet from rear and side property lines.” (The Planning Board favors this amendment.)

**Article 14.** To see if the Town will vote to adopt **Amendment No. 13** as proposed by the Planning Board to amend Section III. Land Uses Permitted (B. 3.) of the Zoning Ordinance by deleting “Service-type establishments such as”. (The Planning Board favors this amendment.)

**Article 15.** To see if the Town will vote to adopt **Amendment No. 14** as proposed by the Planning Board to amend Section III. (C. 4.) of the Zoning Ordinance by deleting “uses such as”. (The Planning Board favors this amendment.)

**Article 16.** To see if the Town will vote to adopt **Amendment No. 15** as proposed by the Planning Board to amend Section III (C. 2.) of the Zoning Ordinance by adding “Setback: Every building placed on a lot shall be a minimum of twenty-five (25) feet from the lot or right-of-way line, whichever is closer, and a minimum of twenty-five (25) feet from rear and side property lines.” (The Planning Board favors this amendment.)

**Article 17.** To see if the Town will vote to adopt **Amendment No. 16** as proposed by the Planning Board to amend Section III. (D. 4. a.) of the Zoning Ordinance by deleting “all Zoning areas except as restricted by the Ordinance.” and inserting “in the commercial and light industrial zones only.” (The Planning Board favors this amendment.)

**Article 18.** To see if the Town will vote to adopt **Amendment No. 17** as proposed by the Planning Board to amend Section III. (D.4.c.) of the Zoning Ordinance by deleting c. as written and changing it to read: c. Existing Structures Burden of Proof: The applicant shall submit to the Planning Board a list of all existing structures within the Town of Albany as well as within a 20-mile radius of Albany on which it may be suitable to locate its wireless telecommunications facility. 1. The Planning Board shall make inquiries of the property owners of these existing structures to ascertain if there is a possibility of collocation of the proposed facility on the existing structure. 2. If the applicant claims that the structure is not capable of physically supporting a wireless telecommunications facility, this claim must be certified by an independently licensed professional structural engineer hired by the Town of Albany and paid for by the applicant.” (The Planning Board favors this amendment.)

**Article 19.** To see if the Town will vote to adopt **Amendment No. 18** as proposed by the Planning Board to amend Section III. (D. 7. a.) of the Zoning Ordinance by deleting 1. and 2. (The Planning Board favors this amendment.)

**Article 20.** To see if the Town will vote to adopt **Amendment No. 19** as proposed by the Planning Board to amend Section III. (D.) of the Zoning Ordinance by moving the entire section to the Addendum. (The Planning Board favors this amendment.)

**Article 21.** To see if the Town will vote to adopt **Amendment No. 20** as proposed by the Planning Board to amend Section III. (D. 11.) of the Zoning Ordinance by changing the word



**Warrant  
2003**

Waivers to Variances throughout the entire text. (The Planning Board favors this amendment.)

**Article 22.** To see if the Town will vote to adopt **Amendment No. 21** as proposed by the Planning Board to amend Section V. (A.) of the Zoning Ordinance by deleting "A home occupation such as" and replacing it with "Permitted Uses:". (The Planning Board favors this amendment.)

**Article 23.** To see if the Town will vote to adopt **Amendment No. 22** as proposed by the Planning Board to amend Section V. (A. 2.) of the Zoning Ordinance by changing "exclusive of" to "including". (The Planning Board favors this amendment.)

**Article 24.** To see if the Town will vote to adopt **Amendment No. 23** as proposed by the Planning Board to amend Section IX. (C. 3.) of the Zoning Ordinance by changing one hundred dollars (\$100.00) to two hundred seventy-five dollars (\$275.00). This change is in accordance with RSA 676:17 I (b). (The Planning Board favors this amendment.)

**Article 25.** To see if the Town will vote to adopt **Amendment No. 24** as proposed by the Planning Board to amend the title of Section XIII. of the Zoning Ordinance from "Other Ordinances" to "Addendum". (The Planning Board favors this amendment.)

**Article 26.** To see if the Town will vote to adopt **Amendment No. 25** as proposed by the Planning Board to amend Section XIII. of the Zoning Ordinance by adding the word "Contains" at the beginning of the first sentence and deleting "shall be found in Addendum" at the end of the sentence. (The Planning Board favors this amendment.)

**Article 27.** To see if the Town will vote to adopt **Amendment No. 26** as proposed by the Planning Board to amend Section XIII. of the Zoning Ordinance by adding E. Wireless Telecommunications Facilities. (The Planning Board favors this amendment.)

**Article 28.** To see if the Town will vote to adopt **Amendment No. 27** as proposed by the Planning Board to amend the Sign Regulations (IV. A. 4) of the Zoning Ordinance by inserting "To prevent night sky-pollution, externally illuminated signs shall be illuminated from above." as the second sentence following "either internally or externally." (The Planning Board favors this amendment.)

**Article 29.** To see if the Town will vote to adopt **Amendment No. 28** as proposed by the Planning Board to amend the Sign Regulations (IV. A. 8.) of the Zoning Ordinance by deleting "such as a doctor's office." (The Planning Board favors this amendment.)

**Article 30.** To see if the Town will vote to adopt **Amendment No. 29** as proposed by the Planning Board to amend the Sign Regulations (V. A. 2.) of the Zoning Ordinance by changing the maximum size from fifty (50) square feet to thirty-two (32) square feet. (The Planning Board favors this amendment.)

**Warrant  
2003**

**Article 31.** To see if the Town will vote to adopt **Amendment No. 30** as proposed by the Planning Board to amend the Sign Regulations (VI.A. 4.) of the Zoning Ordinance by changing the maximum size from fifty (50) square feet to thirty-two (32) square feet. (The Planning Board favors this amendment.)

**Article 32.** To see if the Town will vote to adopt **Amendment No. 31** as proposed by the Planning Board to amend the Sign Regulations (VII. B.) of the Zoning Ordinance by deleting "such as reconstruction, structural alteration or relocation," (The Planning Board favors this amendment.)

**Article 33.** To see if the Town will vote to adopt **Amendment No. 32** as proposed by the Planning Board to amend the Sign Regulations (VII. C.) of the Zoning Ordinance by deleting "such as billboards." (The Planning Board favors this amendment.)

**Article 34.** To see if the Town will vote to raise and appropriate the sum of **\$417,405.00** for the municipal operating budget for the ensuing year. (See page 16 for the budget breakdown). [Recommended by the Selectmen (3-0-0)]

**Article 35.** To see if the Town will vote to raise and appropriate the sum of **\$25,000.00** to be added to the Highway Reconstruction Capital Reserve Fund. [Recommended by the Selectmen (3-0-0)]

**Article 36.** To see if the Town will vote to raise and appropriate the sum of **\$15,000.00** to be added to the Revaluation Capital Reserve Fund. [Recommended by the Selectmen (3-0-0)]

**Article 37.** To see if the Town will vote to raise and appropriate the sum of **\$800.00** to purchase function tables for the Town Hall. [Not recommended by the Selectmen (0-3-0)]

**Article 38.** To see if the Town will vote to raise and appropriate the sum of **\$1450.00** to purchase a computer system to include a CPU, monitor, key board and Microsoft Office Small Business software. [Recommended by the Selectmen (3-0-0)]

**Article 39.** To see if the Town will vote to raise and appropriate the sum of **\$1280.00** to purchase Windows upgrade for BSMI Tax System. [Recommended by the Selectmen (3-0-0)]

**Article 40.** To see if the Town will vote to raise and appropriate the sum of **\$3,000.00** to contract for outside technical expertise to generate digitized maps, databases and associated information required for land use analysis. The land use analysis information will enable the Planning Board to update and provide a Zoning Ordinance proposal to present to the voters at the 2004 Annual Town Meeting for the purpose of establishing responsible managed growth to protect the long term economic health and the natural environment of the community. [Recommended by the Selectmen 3-0-0]

**Article 41.** To see if the Town will vote to raise the sum of **\$3,000.00** to pay Planning and ZBA Board members for attendance in upgrading the Zoning Ordinance. In the event that **Article 40** is defeated the sum of this article shall be reduced to zero. [Recommended by the Selectmen (3-0-0)]



**Warrant  
2003**

**Article 42.** To see if the Town will vote to raise the sum of **\$1805.00** to install a sliding reception window for the Town Clerk/Tax Collector's office. [Recommended by the Selectmen (3-0-0)]

**Article 43.** To see if the Town will vote to raise the sum of **\$2500.00** to landscape the Town Hall and Chapel grounds. [Recommended by the Selectmen (3-0-0)]

**Article 44.** To see if the Town will vote to raise the sum of **\$1550.00** for a lawnmower, maintenance shed and outside water spigot. [Recommended by the Selectmen (3-0-0)]

**Article 45.** To see if the Town will vote to raise the sum of **\$1300.00** for outdoor summer maintenance for the Albany Town Hall grounds. In the event that **Article 44** is defeated the sum of this article shall be reduced to zero. [Recommended by the Selectmen (3-0-0)]

**Article 46.** To see if the Town will vote to raise and appropriate the sum of **\$481.00** to help defray the costs of service delivery of the Mount Washington Valley Chapter of the American Red Cross. Submitted by petition. [Recommended by Selectmen 2-0-1)]

**Article 47.** To see if the Town will vote to raise and appropriate the sum of **\$1,433.00** to assist Carroll County Mental Health Service. Submitted by petition. [Recommended by Selectmen 2-0-1)]

**Article 48.** To see if the Town will vote to raise and appropriate the sum of **2,000.00** for Tri-County Community Action for the purpose of continuing services of the Fuel Assistance Program for the residents of Albany. Submitted by petition. [Recommended by Selectmen 2-0-1)]

**Article 49.** To see if the Town will vote to raise and appropriate the sum of **\$600.00** for the Early Supports and Services Program (birth to 3 years) of Children Unlimited, Inc. Submitted by petition. [Recommended by Selectmen 2-0-1)]

**Article 50.** To see if the Town will vote to raise and appropriate the sum of **\$250.00** in support of Starting Point providing crisis services to the victims of domestic and sexual violence and their children. Submitted by petition. [Recommended by Selectmen 2-0-1)]

**Article 51.** To see if the Town will vote to raise and appropriate the sum of **\$2,250.00** for the support of White Mountain Community Health Center to help meet the healthcare needs of the uninsured residents of Albany. Submitted by petition. [Recommended by Selectmen 2-0-1)]

**Article 52.** To see if the Town will vote to transfer **\$2700.00** from the Cemetery Trust Fund into the general fund for 2003 Cemetery maintenance. [Recommended by Selectmen 3-0-0]

**Article 53.** To see if the Town will vote to authorized the Selectmen to established or amend fees as defined in RSA 41:9-a, such as the issuance of any license or permit that is part of a

**Warrant  
2003**

regulatory program which has been established by vote of the Town. Such a vote shall continue in effect until rescinded. [Recommended by the Selectmen (3-0-0)]

**Article 54.** Resolved, that the Town of Albany will work closely through it's Board of Selectmen and other host communities in the White Mountain National Forest, to communicate our common interests in the future of this forest, including the continued management for multiple uses of timber, recreation, wilderness, and clean water, through our active involvement in the revision of the White Mountain National Forest Plan.  
[Recommended by the Selectmen (2-0-1)]

**Article 55.** Resolved, that the inhabitants of the Town of Albany through it's Board of Selectmen shall protest future purchases of Albany land by the State of New Hampshire and federal government or it's agents. {Recommended by the Selectmen. (3-0-0)}

**Article 56.** To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of Taxes from March 2003 Town Meeting until March 2004 Town Meeting.  
[Recommended by the Selectmen (3-0-0)]

**Article 57.** To see if the Town will vote to authorize the Selectmen on behalf of the Town of Albany, New Hampshire, to accept gifts and/or Federal or State Aid applied for in the name of Albany, New Hampshire, and to receive and expend them in accordance with the purposes thereof. [Recommended by the Selectmen (3-0-0)]

**Article 58.** To see if the Town will vote to authorize the Selectmen to sell, at their discretion, at public auction or by sealed bid, any real estate in the Town to which the Town has title by Collector's Deeds; except when the property is being sold back to the former owner, in which case, a private sale may be utilized; any such real estate to be sold or conveyed on or before the next annual Town Meeting. [Recommended by the Selectmen (3-0-0)]

**Article 59.** To act upon any other business that may legally come before this meeting.  
[Recommended by the Selectmen (3-0-0)]

Given under our hands this **13<sup>th</sup> day of February**, in the year of our Lord **two thousand and three**.

  
Robert Mathieu, Chairman

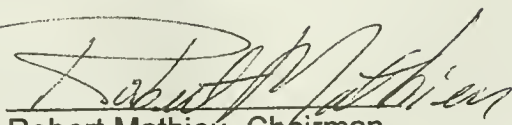
  
Daniel Sdankus

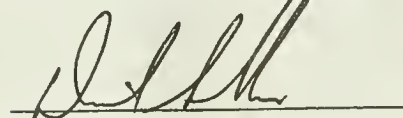
\_\_\_\_\_  
Dorothy Solomon

**Warrant  
2003**

Selectmen, Town of Albany, NH

A True Copy Attest

  
Robert Mathieu, Chairman

  
Daniel Sdankus

\_\_\_\_\_  
Dorothy Solomon  
Selectmen, Town of Albany, NH

**Town of Albany, NH  
2002 Town Meeting Minutes  
March 12, 2002**

**Article 1.** To elect all necessary officials.

Moderator 2 Years	Stephen T. Knox	76 votes
Selectman 3 Years	Dorothy Solomon	57 votes
Cemetery Committee 3 Years	Mary Leavitt	77 votes
Trustee of Trust Fund 3 Years	Ann Croto	77 votes
Supervisor of Checklist 6 Years	Lisa Zack	77 votes

**Article 2.** To see if the Town will vote to raise and appropriate the sum of \$405,048.00 for the municipal operating budget for the ensuing year. This article was amended to increase the budget by \$1,400.00 under printing and small equipment. This article passed as amended in the amount of \$406,448.00.

**Article 3.** To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be added to the Highway Reconstruction Capital Reserve Fund. This article was read, moved and seconded. This article was passed as read.

**Article 4.** To see if the Town will vote to raise and appropriate the sum of \$15,000.00 to be added to the Revaluation Capital Reserve Fund. This article was read, moved and seconded. This article was passed as read.

**Article 5.** To see if the Town will vote to raise and appropriate the sum of \$4,000.00 for the purpose of establishing a surveyed right-of-way plan of the existing traveled way of Brookside Avenue in order prepare a legal description of the road way to be deeded to the Town by the current owner. This article was read, moved and seconded. This article was passed as read.

**Article 6.** To see if the Town will vote to raise and appropriate the sum of \$2,500.00 to have a new set of inked mylars of the Town's tax maps prepared. This article was read, moved and seconded. This article was passed as read.



**Article 7.** To see if the Town will vote to accept title to and maintenance of the following three segments of road: (i) The balance of the road known as “Moat View Drive” which is not already owned by the Town, and which is located in Kancamagus Estates Plan to the point where Moat View Drive intersects with the road known as “Abenaki Way” (approximately 200 feet in length); (ii) the portion of Abenaki Way commencing at the intersection with Moat View Drive and continuing up the hill toward the Darby Field Inn to the point of intersection with the road known as “Chase Hill Road” [approximately 800 feet in length], and (iii) the portion of Chase Hill Road commencing at the intersection with Abenaki Way and continuing along side the Darby Field Inn until Chase Hill Road becomes what is presently Town owned road [possibly as much as 480 feet in length], all with a right of way of fifty (50) feet. **This article was read, moved and seconded. This article failed.**

**Article 8.** To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) for the maintenance of the three segments of road described in Article 8 above. **This article was read, moved and seconded. This article failed.**

**Article 9.** To see whether or not the Town will authorize the Board of Selectmen to negotiate and enter into a multi-year agreement with the Conway Village Fire District on behalf of the Town on the terms and conditions that the Board of Selectmen determines to be advantageous to the Town as they shall determine, acting in their sole discretion and further ratifying and confirming the findings of the Board of Selectmen relative as to the items considered at the public hearing previously had on January 23, 2002. **This article was read, moved and seconded. This article passed.**

**Article 10.** To see whether or not the Town will authorize the Board of Selectmen to negotiate and enter into a multi-year agreement with the Towns of Sandwich, Tuftonborough and New Hampton on behalf of the Town for the purpose of contracting the services of a four-town assessor, the terms and conditions that the Board of Selectmen determines to be advantageous to the Town as they shall determine, acting in their sole discretion and further ratifying and confirming the findings of the Board of Selectmen relative as to the items considered at the public hearing previously held on January 23, 2002. **This article was read, moved and seconded. This article passed.**

**Article 11.** To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of Taxes from March 2002 Town Meeting until March 2003 Town Meeting. **This article was read, moved and seconded. This article passed.**

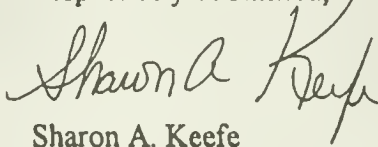
**Article 12.** To see if the Town will vote to authorize the Selectmen on behalf of the Town of Albany, New Hampshire, to accept gifts and/or Federal or State Aid applied for in the name of Albany, New Hampshire, and to receive and expend them in accordance with the purposes thereof. **This article was read, moved and seconded. This article passed.**



**Article 13.** To see if the Town will vote to authorize the Selectmen to sell, at their discretion, at public auction or by sealed bid, any real estate in the Town to which the Town has title by Collector's Deeds; except when the property is being sold back to the former owner, in which case, a private sale may be utilized; any such real estate to be sold or conveyed on or before the next annual Town Meeting. **This article was read, moved and seconded. This article passed.**

**Article 14.** To act upon any other business that may legally come before this meeting. **There was no other business so the meeting was adjourned at 9:25PM.**

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sharon A. Keefe". The signature is written in dark ink and is positioned above the printed name.

Sharon A. Keefe

<b>MUNICIPAL BUDGET 2003</b>	<b>APPROPRIATED</b>	<b>EXPENDED</b>	<b>PROPOSED</b>
<b>EXECUTIVE</b>	<b>2002</b>	<b>2002</b>	<b>2003</b>
Selectmen	9,000.00	(9,000.00)	9,000.00
SS:Med	689.00	(688.51)	689.00
	<b>9,689.00</b>	<b>(9,688.51)</b>	<b>9,689.00</b>
<b>FINANCIAL ADMINISTRATION</b>			
Town Clerk/Tax Collector	22,000.00	(19,038.16)	22,450.00
Deputy Clerk Salary	4,000.00	(3,757.14)	4,000.00
Deputy Clerk/Collector Fees	-	-	1,550.00
Auditor	6,000.00	(4,354.30)	6,000.00
Treasurer	1,800.00	(1,800.00)	1,800.00
SS;Med-Tc/Tc, Dpty, Treasurer	2,200.00	(1,880.75)	2,400.00
	<b>36,000.00</b>	<b>(30,830.35)</b>	<b>38,200.00</b>
<b>ELECTION/REG/VITAL STATS</b>			
Supervisors	660.00	(950.00)	300.00
Ballot Clerks	200.00	(280.00)	80.00
Advertisement/Ballots	400.00	(228.00)	300.00
Moderator	120.00	(170.00)	50.00
Election Lunch	-	-	100.00
	<b>1,380.00</b>	<b>(1,628.00)</b>	<b>830.00</b>
<b>TOWN OFFICERS' EXP</b>			
Administrative Assistant	19,231.00	(19,229.64)	25,680.00
SS;Med	1,472.00	(1,471.07)	1,965.00
Retirement	-	-	1,296.00
Sick Pay	-	-	960.00
SS;Med	-	-	75.00
Vacation Replacement	2,500.00	(2,100.00)	-
SS;Med	192.00	(124.70)	-
Consultant	1,350.00	(270.00)	-
SS;Med	104.00	-	-
New Administrative Assistant	11,520.00	(10,667.00)	-
SS;Med	882.00	(816.03)	-
RSA Books	350.00	(368.15)	400.00
Supplies	4,000.00	(2,420.02)	3,000.00 *
Publish Town Report	800.00	(785.00)	800.00
Deed Searches & Recording	500.00	(274.00)	1,250.00 *
Telephone	1,600.00	(1,741.12)	1,700.00
Bank Service Charges	100.00	(80.00)	150.00 *
Postage	2,500.00	(2,284.12)	2,500.00 *
Travel	1,500.00	(790.08)	1,200.00
Printing/Small Equip./Adv	5,400.00	(6,064.79)	-
Printing Expenses	-	-	1,700.00 *
Small Equipment & Maintenance	-	-	3,000.00
Advertisement	-	-	700.00
Internet & QuickBook Service	-	-	350.00
Tax Program Technical Support	891.00	(1,675.00)	-
Technical Support	-	-	2,500.00
Special Town Meeting	2,000.00	-	2,000.00
Conferences			750.00
	<b>56,892.00</b>	<b>(51,160.72)</b>	<b>51,226.00</b>

Municipal Budget 2003	Appropriated	Expended	Proposed
<b>GOVERNMENT BUILDINGS</b>			
Heat	2,500.00	(2,941.25)	2,800.00 *
Electricity	1,600.00	(1,237.92)	1,600.00 *
Propane	200.00	(78.98)	200.00 *
Chapel Lights	300.00	(275.52)	300.00
Maintenance/Repairs	3,000.00	(3,190.14)	3,000.00 *
Custodian	1,200.00	(1,200.00)	1,200.00
SS/Med	100.00	(91.80)	100.00
Security System	-	-	940.00
Street Lights	500.00	(399.56)	500.00
Drinking Water	200.00	(158.00)	200.00
	<b>9,600.00</b>	<b>(9,573.17)</b>	<b>10,840.00</b>
<b>SOCIAL SERVICES</b>			
Red Cross	458.00	(458.00)	-
Carroll County Mental Health	1,433.00	(1,433.00)	-
WM Community Health Ctr.	2,265.00	(2,265.00)	-
Starting Point	250.00	(250.00)	-
Visiting Nurses	579.00	-	-
Children Unlimited	475.00	(475.00)	-
Tri-County Cap	2,000.00	(2,000.00)	-
Gibson Center	1,837.00	(1,837.00)	-
	<b>9,297.00</b>	<b>(8,718.00)</b>	-
<b>PLANNING &amp; ZONING</b>			
Advertising	175.00	(336.00)	450.00 *
Technical Advisor	500.00	(500.00)	500.00
Secretary Salary	300.00	(343.75)	1,000.00
Manuals/Resource Material	100.00	(217.21)	250.00
Operating Expenses	300.00	(459.42)	- *
Planning Operating Expenses	-	-	300.00 *
Seminars/Lecture	125.00	(274.00)	250.00
Zoning Board	300.00	(12.50)	-
ZBA Operating Expenses	-	-	300.00 *
Board Members Attendance	3,600.00	(675.00)	-
Planning Member Attendance	-	-	3,000.00
ZBA Member Attendance	-	-	600.00
	<b>5,400.00</b>	<b>(2,817.88)</b>	<b>6,650.00</b>
<b>REGIONAL ASSOCIATIONS</b>			
North Country Council	721.00	(720.25)	770.00
NH Municipal Association	500.00	(500.00)	507.00
NH Town Clerks' Assn	20.00	(20.00)	20.00
NH Tax Collectors' Assn	20.00	(20.00)	20.00
NH Assessors' Assn	20.00	(20.00)	20.00
NH Conservation Commissions	-	-	-
NH Govt Finance Officers' Assn	25.00	(25.00)	25.00
NH Welfare Assn	30.00	(30.00)	30.00
Eastern Slope Airport	200.00	(200.00)	-
MW Valley Economic Council	25.00	(25.00)	25.00
Valley Vision	1,500.00	(1,500.00)	- *

<b>Municipal Budget 2003</b>	<b>Appropriated</b>	<b>Expended</b>	<b>Proposed</b>
	<b>3,061.00</b>	<b>(3,060.25)</b>	<b>1,417.00</b>
<b>CULTURE &amp; RECREATION</b>			
Library	2,500.00	(2,275.00)	4,000.00
Recreation	9,296.00	(9,296.00)	14,567.00
Patriotic Purposes	100.00	(54.00)	100.00
Valley Vision	-	-	2,500.00 *
	<b>11,896.00</b>	<b>(11,625.00)</b>	<b>21,167.00</b>
<b>PUBLIC SAFETY</b>			
Ambulance/Rescue/Fire	55,000.00	(50,403.88)	57,600.00
Fire Chief	250.00	-	250.00
Fire Wardens	2,000.00	(66.25)	2,000.00
Health Officer	750.00	-	1,000.00
Deputy Health Officer	-	-	750.00
SS;Med	45.00	-	140.00
	<b>58,045.00</b>	<b>(50,470.13)</b>	<b>61,740.00</b>
<b>REAPPRAISAL</b>	<b>8,500.00</b>	<b>(7,629.50)</b>	<b>10,000.00</b>
<b>LEGAL</b>	<b>10,000.00</b>	<b>(4,588.22)</b>	<b>15,000.00</b>
<b>EMERGENCY MANAGEMENT</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>
<b>CEMETERY MAINTENANCE</b>	<b>1.00</b>	<b>(2,765.00)</b>	<b>-</b>
<b>ANIMAL CONTROL</b>	<b>1,500.00</b>	<b>(725.00)</b>	<b>1,500.00</b>
<b>CONTINGENCY</b>	<b>5,000.00</b>	<b>(3,280.00)</b>	<b>5,000.00</b>
<b>HIGHWAYS &amp; STREETS</b>			
Maintenance	100,000.00	(103,914.73)	100,000.00
<b>SOLID WASTE - Albany</b>	65,643.00	(65,208.00)	58,385.00
- Wonalancet			960.00
	<b>65,643.00</b>	<b>(65,208.00)</b>	<b>59,345.00</b>
<b>WELFARE</b>			
General Assistance	6,000.00	(6,011.60)	15,000.00 *
<b>INTEREST ON TANS</b>	<b>1,000.00</b>	<b>-</b>	<b>1,000.00</b>
<b>INSURANCE</b>			
Worker's Comp	675.00	(483.88)	750.00
General Property Liability	2,568.00	(2,884.08)	3,300.00
Health Insurance	4,300.00	(2,805.90)	4,750.00
	<b>7,543.00</b>	<b>(6,173.86)</b>	<b>8,800.00</b>
<b>TOTAL APPROPRIATED</b>	<b>406,448.00</b>	<b>(379,867.92)</b>	<b>417,405.00</b>

<b>Special Articles 2002</b>	<b>Appropriated</b>	<b>Expended</b>	<b>Proposed</b>
Art.# 3 - Highway Capital Reserve	25,000.00	(25,000.00)	
Art. #4 - Re-val Capital Reserve	15,000.00	(15,000.00)	
Art.#5 - Brookside R-O-W Plan	4,000.00		
Art. # 6 - Tax Map Mylars	2,500.00		
	<b>46,500.00</b>	<b>(40,000.00)</b>	

#### **Special Articles 2003**

#35 Reconstruct Roads		25,000.00
#36 Reval Capital Reserve		15,000.00
#37 Town Hall Tables		800.00
#38 Computer Upgrade		1,450.00
#39 BSMI Tax System Upgrade		1,280.00
#40 Zoning Ordinance Consultant		3,000.00
#41 Planning/ZBA Attendance		3,000.00
#42 Reception Window		1,805.00
#43 Landscaping		2,500.00
#44 Lawnmower, Shed & Spigot		1,550.00
#45 Outdoor Labor Maintenance		1,300.00
#46 MWVC Red Cross		481.00
#47 CC Mental Health		1,433.00
#48 Tri-County CAP		2,000.00
#49. Children Unlimited		600.00
#50 Starting Point		250.00
#51 WM Community Health Ctr.		2,250.00
#52 Cemetery Trust Fund		2,700.00
 Total Articles	 46,500.00	 66,399.00
 Gross Budget	 452,948.00	 483,804.00

\* Denotes full/partial reimbursements received



# Summary of Inventory

December 31, 2002

## VALUE OF LAND ONLY:

Current Use Land:  
Residential Land:  
Commercial/Industrial Land:

## TOTAL TAXABLE LAND:

Current Use Land: 247925  
Residential Land: 15130140  
Commercial/Industrial Land: 3022535

Total Taxable Land: 18,400,600

## VALUE OF BUILDINGS:

Residential: 21444150  
Manufactured Housing: 1374300  
Commercial/Industrial: 5876041

Total Taxable Buildings: 28,694,491

PUBLIC UTILITIES: 679,975

TOTAL VALUE BEFORE EXEMPTIONS 47,775,066

ELDERLY EXEMPTIONS: (207,600)

## NET TAXABLE VALUATION:

Local School Tax 47,567,466  
State School Tax 46,887,491

Total Gross Tax: 1,260,614

Less Veterans' Credits: (4,000)

Net Taxes Assessed: 1,256,614



Wonalancet Post Office  
August 1992

## Tax Rate Comparisons

	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002
Municipal											
Local School	5.37	8.22	7.23	3.14	4.84	2.44	2.46	3.80	3.43	3.57	3.08
State School	21.95	20.29	28.59	17.19	15.19	17.60	19.24	6.82	12.28	11.01	16.95
County	1.45	1.30	1.15	0.67	0.97	0.96	0.84	0.80	0.87	0.76	0.89
Total	28.77	29.81	36.97	21.00	21.00	21.00	22.54	17.72	22.73	22.31	26.56
Conway Village Fire District							3.97	3.66	5.72	5.38	4.50

# Treasurer's Report

2002

Gen.Fund Chkng Acct. Balance January 1,2001		682,430.35
Investment Acct. Balance January 1,2001		41,073.55
Investment Acct. Balance January 1,2001		156,238.75
Investment Acct. Balance January 1,2001		5,933.86
<b>Revenues from Local Sources:</b>		
From Tax Collector		
Taxes	1,118,880.58	
Interest & Penalties	15,741.02	
Redemptions	62,206.27	
Land Use Change Tax	-	
Yield Taxes	17,056.36	
<b>Sub-Total from Tax Collector</b>		<b>1,213,884.23</b>
From Town Clerk		
Motor Vehicle Permits	118,914.00	
Dog Licenses	397.00	
Marriage Licenses	360.00	
Vital Statistics Fees	108.00	
Filing Fees	12.00	
UCC Filings/Searches/Lien Fees	60.00	
Town Clerk Decal Fees	3,165.40	
<b>Sub-Total from Town Clerk</b>		<b>123,016.40</b>
From Other Local Sources		
Yield Tax Deposits	1,133.55	
Permits,Fees & Licenses	7,813.70	
Interest from Checking & Ins. Dividends	3,179.55	
Investment Account Interest	4,580.07	
Court Fines & Parking Tickets	189.00	
Reimbursements	2,702.91	
Rent of Town Hall	950.00	
Contributions	-	
Sale Municipal Properties(cemetery plots)	14,628.38	
Purchase Tax Liens	70,257.00	
Cemetery Trust Funds	2,765.00	
Highway Trust Fund	-	
<b>Subtotal from Other Local Sources</b>		<b>108,199.16</b>
<b>Revenues from Outside Sources</b>		
<b>From State of New Hampshire</b>		
Highway Block Grant	29,136.17	
Shared Revenues	24,357.20	
<b>From Forest Lands</b>	48,824.00	
State Forest Reserve	-	
<b>Sub-total from State</b>		<b>102,317.37</b>
<b>Total 2002 Revenues</b>		<b>1,547,417.16</b>
<b>Total Revenues from all sources</b>		<b>2,433,093.67</b>
Less Selectmen's Orders		(1,649,796.43)
Less Bank of NH Checking Service Charge		(80.00)
<b>Bank of N.H. Investment Acct 12/31/02</b>		<b>(121,069.30)</b>
<b>Bank of N.H. Investment Acct 12/31/02</b>		<b>(41,756.93)</b>
<b>Bank of N.H. Investment Acct Closed</b>		<b>-</b>
<b>Balance Checking Account 12/31/02</b>		<b>620,391.01</b>

## *Summary of Payments* **2002**

Total Checks Written	\$	1,649,796.43
Transfer to General Fund Investment Account	\$	450,000.00
Bank Service Charge	\$	80.00
<b>Total Expenditures:</b>	<b>\$</b>	<b>2,099,876.43</b>
 <b>Less Non-municipal Budget Expenditures:</b>		
Albany School District	\$	(1,109,029.00)
Carroll County Taxes	\$	(42,781.00)
Conway Village Fire District Taxes	\$	(735.00)
Transfer Yield Tax Deposits	\$	(2,975.52)
Buy Tax Lien	\$	(70,257.98)
<b>Sub-total:</b>	<b>\$</b>	<b>874,097.93</b>
Transfer to General Fund to Investment	\$	(450,000.00)
<b>Sub-total:</b>	<b>\$</b>	<b>424,097.93</b>
 <b>Less Special Articles:</b>		
Art# 3 Highway Capital Reserve	\$	(25,000.00)
Art # 4 Re-val Capital Reserve	\$	(15,000.00)
Art. #5 Brookside R-O-W Plan	\$	-
Art # 6 Tax Map Mylars	\$	-
Reserved from 2001- Article #15 Town Hall Maintenance		
- Repair/install new door main hall	\$	(1,750.00)
- Repair kitchen closet	\$	(470.00)
- Sheriff's Office	\$	(320.00)
<b>Sub-total:</b>	<b>\$</b>	<b>381,557.93</b>
 Less Overpayments	\$	(370.00)
Less Tax Abatements	\$	(1,320.01)
<b>BALANCE= MUNICIPAL BUDGET EXPENDITURES</b>	<b>\$</b>	<b>379,867.92</b>
 <b>UNEXPENDED BALANCE:</b>	<b>\$</b>	<b>29,345.08</b>

# Schedule of Town Owned Property

As of December 31, 2002

Town Property		Assessment
Town Hall - Land		\$ 31,980.00
Chapel		32,200.00
Town Hall		152,250.00
Furniture & Equipment		
Chapel	\$ 6,000.00	
Town Hall	32,314.00	38,314.00
Fire Department Equipment		10,275.00
Albany Covered Bridge		451,780.00
Total		716,799.00

## Land and Building Acquired Through Tax Collector's Deed

Parcel ID	Last Known Owner	Assessment
Map 6, Lot 136	Watson, Donald & Donna	\$ 1,350.00
Map 6, Lot 137	Watson, Donald & Donna	9,100.00
Map 6, Lot 138	Watson, Donald & Donna	9,100.00
Map 6, Lot 139	Watson, Donald & Donna	11,250.00
Map 3, Lot 61 Site 42	Wood, Stephen	9,700.00
	Total	30,800.00



**Town Of Albany  
Town Clerk/Tax Collector  
1972-B N.H. Rte. 16  
Albany, NH 03818  
(603)447-2877**

1/4/03

**Town Clerk Year End Report**

1307 Motor Vehicle Registrations	\$ 118,913.00
54 Dog Licenses	404.50
8 Marriage Licenses	360.00
144 Decal Fees	3,166.40
7 Vital Statistics Fees	108.00
4 Ucc Filing Fees	60.00
3 Returned Check Fees	75.00
12 Filing Fees	12 .00

Total	\$123,098.90
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Jeannette Moore  
Town Clerk 1928-1935

# Tax Collector's Report 2002

<b>UNCOLLECTED TAXES</b>	<b>2002</b>	<b>2001</b>	<b>2000</b>	<b>1999 &amp; Prior</b>
Property Taxes	-	112,190.84	(733.21)	(1,038.52)
Yield Taxes	-	1,994.81	-	10,807.00
Gravel Taxes	-	634.00	108.00	598.00
Interest	-	(2,411.75)	4.60	277.67
Penalties-Other Taxes	-	-	-	53.00
<b>TAXES COMMITTED 2002</b>				
Property Taxes	1,256,614.00	897.00		
Yield Taxes	8,598.55	-		
Excavation Activity Taxes	203.52	-		
<b>OVER PAYMENTS</b>				
INTEREST ON DELINQUENT TAXES	227.25	3,706.61	-	14,389.62
Cost Before Lien	-	-	3,464.25	-
<b>Total Debits</b>	<b>1,265,643.32</b>	<b>117,011.51</b>	<b>2,843.64</b>	<b>25,086.77</b>
<b>REMITTED TO TREASURER</b>	<b>2002</b>	<b>2001</b>	<b>2000</b>	<b>1999 &amp; Prior</b>
Property Taxes	1,065,489.62	48,686.44	-	(150.00)
Yield Taxes	6,956.13	1,055.01	-	-
Excavation Tax	203.52	-	-	-
Interest	227.25	1,167.08	-	9,040.83
Conversion to Lien	-	66,793.73	3,464.25	-
<b>ABATEMENTS MADE</b>				
Yield Taxes	1,642.42	-	-	10,807.00
Interest				5,348.79
<b>UNCOLLECTED TAXES</b>				
Property Taxes	194,934.38	1,087.00	(733.21)	(888.52)
Gravel Tax	-	634.00	108.00	598.00
Interest	-	(2,411.75)	4.60	277.67
Penalties & Other Taxes	-	-	-	53.00
<b>TOTAL CREDITS</b>	<b>1,269,453.32</b>	<b>117,011.51</b>	<b>2,843.64</b>	<b>25,086.77</b>
<b>LEVY</b>	<b>2001</b>	<b>2000</b>	<b>1999</b>	<b>1998 &amp; Prior</b>
Unredeemed Liens	-	-	48,324.21	30,158.64
Liens Executed	-	70,257.98	-	1,358.48
Interest & Costs	-	3,230.76	5,522.27	8,738.02
<b>Total Debits</b>	<b>-</b>	<b>75,488.74</b>	<b>55,845.48</b>	<b>40,255.14</b>
<b>REMITTED TO TREASURER</b>				
Redemptions	-	24,666.38	17,888.24	18,541.85
Interest & Cost	-	1,916.02	5,522.27	6,614.07
Abatements of Unredeemed Tax	-	395.76	372.62	1,048.72
Liens Deeded to Municipality	-	277.91	(1,207.61)	(276.34)
Unredeemed Lien Balance	-	46,232.67	31,270.96	14,326.84
<b>Total Credits</b>	<b>-</b>	<b>73,488.74</b>	<b>53,846.48</b>	<b>40,255.14</b>

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT MARRIAGE REPORT  
01/01/2002 - 12/31/2002  
--ALBANY--

SFN	Groom's Name	Groom's Residence	Bride's Name	Bride's Residence	Town of Issuance	Place of Marriage	Date of Marriage
2002002211	NOYES, JONATHAN P.	ALBANY, NH	ACKER, JOY J.	ALBANY, NH	WOLFEBORO	WOLFEBORO	05/18/2002
2002006346	SAUVAGEAU, MICHAEL G.	ALBANY, NH	KRONBERG, JENNIFER L.	ALBANY, NH	ALBANY	TAMWORTH	08/17/2002
2002006461	HACKETT, THOMAS I.	MAOISON, NH	BROWN, CHERYL J.	ALBANY, NH	PLYMOUTH	PORTSMOUTH	08/31/2002
2002009059	CAMERON, JOSHUA D.	ALBANY, NH	KNAPP, KORIN G.	ALBANY, NH	ALBANY	CHOCORUA	09/14/2002
2002008571	DEMARINO, ALBERT J.	ALBANY, NH	YOUNG, BETH F.	ALBANY, NH	OSSIPEE	EATON	10/19/2002
2002008660	RYAN, RONALD P.	ALBANY, NH	MCKENZIE, CATHY A.	ALBANY, NH	CONWAY	ALBANY	10/26/2002
Total number of records							6

**RESIDENT BIRTH REPORT**  
**01/01/2002 - 12/31/2002**  
**ALBANY**

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
DROUIN, KYLE AVERY	02/02/2002	NORTH CONWAY, NH	DROUIN, JAMES	DROUIN, ANASTINA
WARREN, ANDREW PATRICK	02/13/2002	NORTH CONWAY, NH	WARREN, DAVID	WEAVER, LISA
VAUGHAN, JONATHAN RICHARD	08/27/2002	MASSACHUSETTS	VAUGHAN, JONATHAN	NORTON, PAULA
SHANNON, EMMA CHRISTINA	09/17/2002	NORTH CONWAY, NH	SHANNON, CHRISTOPHER	CLARK, SHAUNA
TINKHAM, RYLEY JENSEN	10/26/2002	NORTH CONWAY, NH	TINKHAM, FREDERICK	TINKHAM, VIKKI
DASCOULIAS, EVAN DAVID	11/24/2002	NORTH CONWAY, NH	DASCOULIAS, DAVID	DASCOULIAS, ERIN

Total number of records 6

State of New Hampshire  
Bureau of Vital Records and Health Statistics  
RESIDENT DEATH REPORT  
01/01/2002 – 12/31/2002

--ALBANY--

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Maiden Name
BEAN, EFFIE E.	05/13/2002	NORTH CONWAY, NH	DE WITT, ARTHUR	JONES, MYRTLE
WIGGIN, CRAIG W.	06/16/2002	PORTSMOUTH, NH	WIGGIN, RALPH	GALANEK, JUNE
CHAMBERS, MARY R.	07/03/2002	ALBANY, NH	CHAMBERS, WILLIAM	ROSS, SUSAN
BERGSTROM, RICHARD G.	11/21/2002	NORTH CONWAY, NH	BERGSTROM, CARL	STRANDELL, MARIA
CROTO, WILLARD E.	12/12/2002	MANCHESTER, NH	CROTO, NAPOLEON	CROTO, CORA
Total number of (Instate) records 5				
BURTT, GEORGE F.	10/22/2002	PORTLAND, ME	BURTT, WILLIAM H. (SR.)	CROSBY, MURIEL
Total number of (out-of-state) records 1				
Total records 6				



## Trustees of Trust Funds Report 2002

<b>CAPITAL RESERVE</b>	<b>Balance 1/01/02</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Interest</b>	<b>Balance 12/31/02</b>
Special Education	\$ 26,399.63	\$ 5,000.00	\$ (30,000.00)	\$ 203.11	\$ 1,602.74
Highway Reconstruction	83,282.16	25,000.00	-	1,252.74	109,534.90
Cemetery Fund	37,613.24	451.00	(2,765.00)	561.73	35,860.97
Chapel Fund	121.97	-	-	1.49	123.46
Revaluation	34,225.15	15,000.00	-	515.82	49,740.97
<b>Totals:</b>	<b>181,642.15</b>	<b>45,451.00</b>	<b>(32,765.00)</b>	<b>2,534.89</b>	<b>196,863.04</b>

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# Vachon, Clukay & Co., PC

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*Certified Public Accountants*

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

February 8, 2003

To the Board of Selectmen  
Town of Albany, New Hampshire

We have audited the general purpose financial statements of the Town of Albany, New Hampshire, as of and for the year ended December 31, 2002, and have issued our report thereon dated February 8, 2003.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement

The management of the Town of Albany, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with accounting principles generally accepted in the United States of America. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of the Town of Albany, New Hampshire for the year ended December 31, 2002, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors and irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving

the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of management and the Board of Selectmen. However, this report is a matter of public record, and its distribution is not limited.

*Hickson, Chalmers & Co., PC*

EXHIBIT A  
TOWN OF ALBANY, NEW HAMPSHIRE  
Combined Balance Sheet - All Fund Types and Account Groups  
December 31, 2001

	Governmental Fund Type	Fiduciary Fund Types	Totals (Memorandum Only)	
	<u>General</u>	<u>Trust &amp; Agency</u>	<u>2001</u>	<u>2000</u>
ASSETS				
Cash	\$ 885,777		\$ 885,777	\$ 589,036
Investments		\$ 181,642	181,642	208,678
Taxes receivable	162,298		162,298	265,825
Due from other funds			-	6,000
Amount to be provided for retirement of general long-term obligations			-	795
Total Assets	<u>\$ 1,048,075</u>	<u>\$ 181,642</u>	<u>\$ 1,229,717</u>	<u>\$ 1,070,334</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Deposits	\$ 9,128		\$ 9,128	\$ 22,569
Due to other governments	719,029	\$ 26,400	745,429	597,073
Due to other funds			-	6,000
Capital lease obligation payable			-	795
Total Liabilities	<u>728,157</u>	<u>26,400</u>	<u>754,557</u>	<u>626,437</u>
Fund Balances:				
Unreserved:				
Designated	2,540	155,242	157,782	152,513
Undesignated	317,378		317,378	291,384
Total Fund Balances	<u>319,918</u>	<u>155,242</u>	<u>475,160</u>	<u>443,897</u>
Total Liabilities and Fund Balances	<u>\$ 1,048,075</u>	<u>\$ 181,642</u>	<u>\$ 1,229,717</u>	<u>\$ 1,070,334</u>

See notes to financial statements

## EXHIBIT B

## TOWN OF ALBANY, NEW HAMPSHIRE

## Combined Statement of Revenues, Expenditures and Changes in Fund Balances

## All Governmental and Similar Fiduciary Fund Types

December 31, 2001

	Governmental Fund Type	Fiduciary Fund Types Expendable Trust Funds	Totals (Memorandum Only)	
	General	Trust Funds	2001	2000
Revenues:				
Taxes	\$ 202,904		\$ 202,904	\$ 226,605
Licenses and permits	121,770		121,770	108,657
Intergovernmental revenues	55,007		55,007	45,459
Miscellaneous revenues	42,105	\$ 7,652	49,757	28,041
Total Revenues	<u>421,786</u>	<u>7,652</u>	<u>429,438</u>	<u>408,762</u>
Expenditures:				
Current:				
General government	119,998		119,998	107,410
Public safety	51,638		51,638	52,390
Highways and streets	90,309		90,309	89,885
Health and welfare	12,677		12,677	12,158
Sanitation	65,029		65,029	63,616
Culture and recreation	9,618		9,618	9,264
Debt service			-	-
Capital outlay	48,906		48,906	56,436
Total Expenditures	<u>398,175</u>	<u>-</u>	<u>398,175</u>	<u>391,159</u>
Excess of Revenues Over Expenditures	<u>23,611</u>	<u>7,652</u>	<u>31,263</u>	<u>17,603</u>
Other Financing Sources (Uses):				
Operating transfers in	32,256	30,000	62,256	66,316
Operating transfers out	(30,000)	(32,256)	(62,256)	(66,316)
Total Other Financing Sources (Uses)	<u>2,256</u>	<u>(2,256)</u>	<u>-</u>	<u>-</u>
Excess of Revenues and Other Sources Over Expenditures and Other Uses	25,867	5,396	31,263	17,603
Fund Balances - January 1	<u>294,051</u>	<u>149,846</u>	<u>443,897</u>	<u>426,294</u>
Fund Balances - December 31	<u>\$ 319,918</u>	<u>\$ 155,242</u>	<u>\$ 475,160</u>	<u>\$ 443,897</u>

See notes to financial statements



## EXHIBIT C

## TOWN OF ALBANY, NEW HAMPSHIRE

## Statement of Revenues, Expenditures and Changes in Fund Balances

## Budget and Actual - General Fund

December 31, 2001

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Taxes	\$ 214,058	\$ 202,904	\$ (11,154)
Licenses and permits	101,001	121,770	20,769
Intergovernmental revenues	55,010	55,007	(3)
Miscellaneous revenues	<u>6,100</u>	<u>42,105</u>	<u>36,005</u>
Total Revenues	<u>376,169</u>	<u>421,786</u>	<u>45,617</u>
Expenditures:			
Current:			
General government	129,182	119,998	9,184
Public safety	57,296	51,638	5,658
Highways and streets	90,000	90,309	(309)
Health and welfare	16,329	12,677	3,652
Sanitation	65,469	65,029	440
Culture and recreation	10,328	9,618	710
Debt service	1,000		1,000
Capital outlay	<u>55,492</u>	<u>48,906</u>	<u>6,586</u>
Total Expenditures	<u>425,096</u>	<u>398,175</u>	<u>26,921</u>
Excess of Revenues Over (Under) Expenditures	<u>(48,927)</u>	<u>23,611</u>	<u>72,538</u>
Other Financing Sources (Uses):			
Operating transfers in	38,800	32,256	(6,544)
Operating transfers out	<u>(30,000)</u>	<u>(30,000)</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>8,800</u>	<u>2,256</u>	<u>(6,544)</u>
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	<u>(40,127)</u>	<u>25,867</u>	<u>65,994</u>
Fund Balance - January 1	<u>280,256</u>	<u>294,051</u>	<u>-</u>
Fund Balance - December 31	<u>\$ 240,129</u>	<u>\$ 319,918</u>	<u>\$ 65,994</u>

See notes to financial statements

TOWN OF ALBANY, NEW HAMPSHIRE  
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS  
December 31, 2001

**NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Town of Albany, New Hampshire conform to accounting principles generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

***Financial Reporting Entity***

The Town of Albany, New Hampshire (the "Town") operates under the Town Meeting form of government and performs local governmental functions authorized by State Law.

The accompanying financial statements of the Town present the financial position of the various fund types and account groups and the results of operation of the various fund types.

The financial statements include those of the various departments governed by the Board of Selectmen and other officials with financial responsibility. The Town has no other organizational units which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board.

***Fund Accounting***

The accounts of the Town are organized on the basis of funds and account groups, each of which is a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues and expenditures. Accordingly interfund receivables and payables have not been eliminated. The various funds are summarized by type in the financial statements. The memorandum totals included in the financial statements are presented only for informational purposes and are not intended to represent the financial position or results of operations of the Town as a whole.

Individual funds and account groups summarized in the financial statements are classified as follows:

**Governmental Funds**

These funds are intended to provide recurring general services. They are controlled by a budget approved by the voters.

*General Fund* - used to account for all revenues and expenditures which are not accounted for in other funds or account groups.

**Fiduciary Funds**

Assets are held by the Town in a fiduciary capacity or as an agent for individuals, private organizations, and other governmental units, and/or funds for various purposes. Receipts and expenditures of each fund are governed by statutes, local law, or the terms of the gift.

## TOWN OF ALBANY, NEW HAMPSHIRE

### NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

December 31, 2001

*Trust Funds* - Expendable trust funds (Capital Reserve Funds and Cemetery Funds) are accounted for in essentially the same manner as governmental fund types.

*Agency Funds* - Under State law the Town Trustees of Trust Funds hold the capital reserve funds of the Albany School District, an independent governmental unit located within its boundaries. These funds are accounted for as agency funds.

#### Account Groups

Account groups are not funds; they do not reflect available financial resources and related liabilities, but are accounting records of general fixed assets and general long-term obligations, respectively. The following is a description of the account groups of the Town.

*General Fixed Assets* - The Town does not record the acquisition of fixed assets in the General Fixed Asset Account Group, as required by accounting principles generally accepted in the United States of America. Fixed assets acquired or constructed for general government services are recorded as expenditures in the fund making the expenditures. Funds used to acquire general fixed assets and/or debt service payments on borrowings in connection therewith are accounted for as expenditures in the year payments are made.

*General Long-Term Debt* - The Town records its outstanding long-term obligations in the General Long-Term Debt Account Group.

#### *Basis of Accounting*

Governmental funds utilize the modified accrual basis whereby revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the Town, therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

Licenses and permits, charges for services, fines and forfeitures and miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are measurable and available. (See Property Taxes for property tax accrual policy.)

During the course of normal operations, the Town has transactions between funds, including expenditures and transfers of resources to provide services, construct assets, and service debt. The accompanying governmental and fiduciary funds financial statements reflect such transactions as transfers.

## TOWN OF ALBANY, NEW HAMPSHIRE

### NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

December 31, 2001

#### *Budgetary Data*

The Town budget represents departmental appropriations as authorized by annual or special Town meetings. The Selectmen may transfer funds between operating categories as they deem necessary. The Town adopts its budget under regulations of the New Hampshire Department of Revenue Administration which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types. The budget presented for reporting purposes is as follows:

Total March 13, 2001 Annual Town Meeting	\$454,969
Timing Differences:	
Continued Appropriations, December 31, 2000	2,667
Continued Appropriations, December 31, 2001	(2,540)
	<u>\$455,096</u>

#### *Assets, Liabilities and Fund Equity*

Investments - Investments are stated at their fair value.

Taxes Receivable - Taxes levied during 2001 and prior and uncollected at December 31, 2001 are recorded as receivables, net of an allowance for uncollectible taxes of \$50,354.

Due to Other Governments - At December 31, 2001, the balance of the property tax appropriation due to the Albany School District was \$719,029.

#### *Revenues, Expenditures and Expenses*

Property Taxes - Taxes were levied on the assessed value of all taxable real property as of the prior April 1<sup>st</sup> (\$46,629,566 as of April 1, 2001) and were due December 1, 2001. Taxes paid after the due dates accrue interest at 12% per annum.

The Town collects taxes for the Albany School District, Carroll County, and the Conway Village Fire District, all independent governmental units, which are remitted to them as required by law. Taxes appropriated during the year were \$834,029, \$35,798, and \$777, for the Albany School District, Carroll County, and the Conway Village Fire District, respectively. The Town also collects State of New Hampshire education taxes which are remitted directly to the school district. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes.

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following year after taxes are due for the amount of unpaid taxes, interest and costs. These priority tax liens accrue interest at 18% per annum. If the property is not redeemed within a two year redemption period, the property is tax deeded to the Town.

The net 2001 receivables collected prior to March 1, 2002 and expected to be collected in the future have been recognized as tax revenue, which is not in accordance accounting principles generally accepted in the United States of America. Town officials have decided that compliance with accounting principles



## TOWN OF ALBANY, NEW HAMPSHIRE

### NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

December 31, 2001

generally accepted in the United States of America (GASB Interpretation 3), would make these financial statements misleading by creating an understatement of undesignated General Fund balance at December 31, 2001 due to the limited sixty day revenue recognition period after year end. This understatement might give the user of these financial statements a misleading impression about the Town's ability to meet its current or future obligations. Under existing State law, the Town will either receive full payment or acquire legal ownership of property in lieu of payment in 2004. Prior history indicates that a substantial portion of overdue taxes are paid before this date.

*Compensated Absences* – Employees earn sick leave and vacation time based upon length of service. No payment for unused sick leave is made upon termination. No provision has been made in these financial statements for accrued/unused vacation as amounts are not material.

#### *Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates. Significant estimates include the reserve for uncollected taxes.

#### **NOTE 2--RISK MANAGEMENT**

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town was a member of the New Hampshire Municipal Association Property-Liability Insurance Trust, Inc. (NHMA-PLIT) and the New Hampshire Public Risk Management Exchange (PRIMEX). The Town currently reports all of its risk management activities in its General Fund. These Trusts are classified as "Risk Pools" in accordance with accounting principles generally accepted in the United States of America.

The Trust agreements permit the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trusts foresee no likelihood of an additional assessment for any of the past years.

Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred, but not reported. Based on the best available information there is no liability at December 31, 2001.

#### *New Hampshire Municipal Association Property-Liability Insurance Trust, Inc.*

The NHMA-PLIT is a Trust organized to provide certain property and liability insurance coverages to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the NHMA-PLIT, the Town of Holderness shares in contributing to the cost of and receiving benefits from a self-insured pooled risk management program. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000.



**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2001

***New Hampshire Worker's Compensation Fund***

The Compensation Fund was organized to provide statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$1,000,000. The program includes a Loss Fund from which is paid up to \$375,000 for each and every covered claim.

**NOTE 3--CASH AND INVESTMENTS**

The Town's investment policy requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The Town limits its investments to savings accounts and certificates of deposit in accordance with New Hampshire State Law (RSA 41:29) or the New Hampshire Public Deposit Investment Pool (NHPDIP). Investments for trust funds are at the discretion of the Town Trustees of Trust Funds. At year end the carrying value of the Town's cash deposits was \$885,777 and the bank balance was \$900,596. Of the bank balance \$303,246 was covered by federal depository insurance and \$597,350 was uninsured and uncollateralized.

Investments, with a book value of \$181,642, consist of deposits with the New Hampshire Public Deposit Investment Pool of which are not classified for custodial credit risk as they are not investment securities. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by state law and is administered by a public body of state, local and banking officials.

**NOTE 4--CAPITAL LEASE OBLIGATIONS**

***Changes in Capital Lease Obligations***

The changes in capital lease obligations for the year ended December 31, 2001 were as follows:

Balance December 31, 2000	\$ 795
Obligations retired	(795)
Balance December 31, 2001	<u>\$ -</u>

**NOTE 5--DESIGNATED FUND BALANCE**

***General Fund***

Appropriations for certain projects and specific items not fully expended at year end are carried forward as continuing appropriations to the next year in which they supplement the appropriations of that year. At year end, continuing appropriations are reported as a component of fund balance and are detailed as follows:

Building Maintenance	<u>\$ 2,540</u>
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**TOWN OF ALBANY, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2001

***Expendable Trust Funds***

Expendable Trust Funds at December 31, 2001 are:

Capital Reserve Funds:	
Highway reconstruction	\$ 83,282
Chapel restoration	122
Revaluation	<u>34,225</u>
Total Capital Reserve Funds	117,629
Cemetery Trust Fund	<u>37,613</u>
Total Expendable Trust Funds	<u>\$155,242</u>

**NOTE 6--RELATED PARTY TRANSACTIONS**

During 2001, the Town purchased materials and services from a company owned by an immediate family member of the road agent. Total expenditures for the year ended December 31, 2001 were \$96,974.

**NOTE 7--LITIGATION**

There are various claims and suits pending against the Town which arise in the normal course of operations. In the opinion of legal counsel and management, the ultimate disposition of the matters will not have a material effect of the Town's financial position.

## Schedule 1

## TOWN OF ALBANY, NEW HAMPSHIRE

## Combining Balance Sheet - All Trust and Agency Funds

December 31, 2001

	<u>Expendable Trust Funds</u>			
	<u>Capital</u>	<u>Cemetery</u>	<u>School</u>	<u>Combining</u>
	<u>Reserve Funds</u>	<u>Trust Fund</u>	<u>Agency Fund</u>	<u>Total</u>
ASSETS				
Investments	\$ 117,629	\$ 37,613	\$ 26,400	\$ 181,642
Due from other funds				-
Total Assets	<u>\$ 117,629</u>	<u>\$ 37,613</u>	<u>\$ 26,400</u>	<u>\$ 181,642</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Due to other governments			\$ 26,400	\$ 26,400
Total Liabilities	<u>-</u>	<u>-</u>	<u>26,400</u>	<u>26,400</u>
Fund Balances:				
Unreserved:				
Designated	\$ 117,629	\$ 37,613		155,242
Total Fund Balances	<u>117,629</u>	<u>37,613</u>	<u>-</u>	<u>155,242</u>
Total Liabilities and Fund Balances	<u>\$ 117,629</u>	<u>\$ 37,613</u>	<u>\$ 26,400</u>	<u>\$ 181,642</u>

## Schedule 2

**TOWN OF ALBANY, NEW HAMPSHIRE**

## Schedule of Revenues and Other Financing Sources

## Budget and Actual - General Fund

For the Year Ended December 31, 2001

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<b>Taxes:</b>			
Property taxes	\$ 145,674	\$ 109,107	\$ (36,567)
Yield taxes	20,566	22,561	1,995
Payments in lieu of taxes	31,110	46,342	15,232
Land use change taxes	1,785	1,600	(185)
Excavation activity tax	2,923	2,962	39
Interest and penalties	<u>12,000</u>	<u>20,332</u>	<u>8,332</u>
Total Taxes	<u>214,058</u>	<u>202,904</u>	<u>(11,154)</u>
<b>Licenses and Permits:</b>			
Motor vehicle permit fees	95,000	112,433	17,433
Building permits	1,001	1,846	845
Business licenses and permits	2,500	5,260	2,760
Other licenses, permits, and fees	<u>2,500</u>	<u>2,231</u>	<u>(269)</u>
Total Licenses and Permits	<u>101,001</u>	<u>121,770</u>	<u>20,769</u>
<b>Intergovernmental Revenues:</b>			
State shared revenues	5,049	5,049	-
Meals and rooms tax distribution	17,048	17,045	(3)
Highway block grant	28,378	28,378	-
Forest land reimbursement	<u>4,535</u>	<u>4,535</u>	<u>-</u>
Total Intergovernmental Revenues	<u>55,010</u>	<u>55,007</u>	<u>(3)</u>
<b>Miscellaneous Revenues:</b>			
Interest on deposits	4,000	17,572	13,572
Sale of Municipal Property	2,100	7,270	5,170
Rent of Town property		225	225
Fines and forfeits		315	315
Insurance dividends and reimbursements		1,035	1,035
Other		<u>15,688</u>	<u>15,688</u>
Total Miscellaneous Revenues	<u>6,100</u>	<u>42,105</u>	<u>36,005</u>
Total Revenues	<u>376,169</u>	<u>421,786</u>	<u>45,617</u>
<b>Other Financing Sources:</b>			
Transfer from Capital Reserve Funds	37,000	30,737	(6,263)
Transfer from Cemetery Trust Fund	<u>1,800</u>	<u>1,519</u>	<u>(281)</u>
Total Other Financing Sources	<u>38,800</u>	<u>32,256</u>	<u>(6,544)</u>
Total Revenues and Other Financing Sources	<u>\$ 414,969</u>	<u>\$ 454,042</u>	<u>\$ 39,073</u>

## Schedule 3

## TOWN OF ALBANY, NEW HAMPSHIRE

## Schedule of Expenditures and Other Financing Uses

## Budget and Actual - General Fund

For the Year Ended December 31, 2001

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
EXPENDITURES:			
Current:			
General Government:			
Executive	\$ 49,489	\$ 47,412	\$ 2,077
Financial administration	35,916	36,941	(1,025)
Elections and registration	2,690	715	1,975
Cemeteries	1	1,520	(1,519)
General government buildings	8,600	6,333	2,267
Planning and zoning	5,476	3,029	2,447
Legal expenses	7,500	6,846	654
Insurance	5,135	3,716	1,419
Advertising and regional associations	3,075	3,074	1
Reappraisal of property	6,300	6,300	-
Contingency	<u>5,000</u>	<u>4,112</u>	<u>888</u>
Total General Government	<u>129,182</u>	<u>119,998</u>	<u>9,184</u>
Public Safety:			
Ambulance, fire, rescue	55,000	51,504	3,496
Emergency management	1		1
Fire department	<u>2,295</u>	<u>134</u>	<u>2,161</u>
Total Public Safety	<u>57,296</u>	<u>51,638</u>	<u>5,658</u>
Highways and Streets:			
Town maintenance	<u>90,000</u>	<u>90,309</u>	<u>(309)</u>
Total Highways and Streets	<u>90,000</u>	<u>90,309</u>	<u>(309)</u>
Health and Welfare:			
Health officer	750	634	116
Animal control	1,500	822	678
Social services	8,079	8,079	-
General assistance	<u>6,000</u>	<u>3,142</u>	<u>2,858</u>
Total Health and Welfare	<u>16,329</u>	<u>12,677</u>	<u>3,652</u>
Sanitation:			
Solid waste disposal	<u>65,469</u>	<u>65,029</u>	<u>440</u>
Total Sanitation	<u>65,469</u>	<u>65,029</u>	<u>440</u>



## Schedule 3

## TOWN OF ALBANY, NEW HAMPSHIRE

## Schedule of Expenditures and Other Financing Uses

## Budget and Actual - General Fund (Continued)

For the Year Ended December 31, 2001

	Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES:			
Culture and Recreation:			
Library	2,500	1,890	610
Parks and recreation	7,728	7,728	-
Patriotic purposes	100	-	100
Total Culture and Recreation	<u>10,328</u>	<u>9,618</u>	<u>710</u>
Debt Service:			
Interest on tax anticipation notes	<u>1,000</u>	<u>-</u>	<u>1,000</u>
Total Debt Service	<u>1,000</u>	<u>-</u>	<u>1,000</u>
Capital Outlay:			
Reseal roads	10,000	10,000	-
Tax program support	891	891	-
Tax program lease	1,229	1,077	152
Master plan update	2,667	2,666	1
Chocorua River dredging	4,500	-	4,500
Reconstruct Old Colony Road	32,500	30,737	1,763
Storage Area	1,245	1,075	170
Building Maintenance	<u>2,460</u>	<u>2,460</u>	<u>-</u>
Total Capital Outlay	<u>55,492</u>	<u>48,906</u>	<u>6,586</u>
Total Expenditures	<u>425,096</u>	<u>398,175</u>	<u>26,921</u>
Other Financing Uses:			
Transfer to Capital Reserve Funds	<u>30,000</u>	<u>30,000</u>	<u>-</u>
Total Other Financing Uses	<u>30,000</u>	<u>30,000</u>	<u>-</u>
Total Expenditures and Other Financing Uses	<u>\$ 455,096</u>	<u>\$ 428,175</u>	<u>\$ 26,921</u>

## PLANNING BOARD REPORT 2002

The Planning Board has had a very busy and unusual year. Barbara Renda, our Secretary, resigned in February. Thank you Barbara for your services. Arthur Leavitt resigned in April. Thank you Art for your loyal, and active, participation. Beverly Hanson, the Planning Board's Technical Advisor for the last eight years retired in September. Thank you Bev for all of your administrative services and guidance over the last eight years. In October we lost George Burt. George was especially good at keeping the Board in compliance with the RSAs.

Jack Whigham was appointed an alternate in August and in November was appointed to fill the unexpired term of George Burt. John Bois was appointed an alternate in September and John Conway was appointed as an alternate in January, 2003. In May, David Maudsley, of Madison, became the Administrative Secretary, for the Planning Board replacing Barbara Renda and Beverly Hanson. In June, Tara Taylor, was appointed a member of the Planning Board filling the vacancy left by Arthur Leavitt.

Boundary Line Adjustments were approved for Art Leavitt, Deborah Hatch, Bob Taylor and Jim Harris. A 10-lot subdivision on Drake Hill Road was approved for Bill Lake. Site Plans were approved for an expansion at Profile RV and for the redevelopment of the Beep Beep Deli/Bradford Oil Company site on Route 16. In October, SBA/ATC requested that the Board of Selectmen return their bond for their proposed Bald Hill (Stacey Lane) cell tower. The Site Plan for the Jarvis Kennels on Route 16 was approved on January 8, 2003 after 8 months of public hearings.

Additional work sessions were held in September, October, November and December. Rules of Procedure were developed in accordance with RSA 676:1 and Zoning Ordinance Amendments were prepared for the ballot vote of the townspeople in March 2003.

Respectfully submitted,



Ann Wolfe, Chairman

Members: Grace O'Connor  
Tara Taylor  
Dan Sdankus, Selectmen's Representative  
Jack Whigham

Alternates: John Bois  
John Conway  
Tom O'Connor  
Frank Wolfe

## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdf.org](http://www.nhdf.org) or 271-2217 for wildland fire safety information.

### ONLY YOU CAN PREVENT WILDLAND FIRES

#### 2002 FIRE STATISTICS

(All fires Reported thru November 10, 2002)

#### TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	52	13.5
Carroll	80	10.5
Cheshire	39	17
Coos	3	2.5
Grafton	53	21
Hillsborough	108	54.5
Merrimack	94	13.5
Rockingham	60	25.5
Strafford	31	23
Sullivan	20	6

#### CAUSES OF FIRES REPORTED

Arson/Suspicious	43
Campfire	31
Children	32
Smoking	32
Rekindle of Permit	3
Illegal	7
Lightning	36
Misc *	356

(\*Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment.)

	<u>Total Fires</u>	<u>Total Acres</u>
2002	540	187
2001	942	428
2000	516	149

*Richard Blaker*  
WARDEN

## ALBANY CEMETERY TRUSTEES REPORT – 2002

It has been a year of quiet activity. Our Town Cemeteries received their customary three mowings and general maintenance. With the exception of Jewell Cemetery in Wonalancet, they were cared for by Mr. Mirzac who has worked with us these last few years. Jewell Cemetery continues to be cared for by The Friends of Jewell Cemetery, neighbors in that area. We thank them for this special care.

Special work projects include the marking of the north line of the Jewell Cemetery Extension with ringed granite posts. To complete this project we will use chain, most likely composition material, to connect the posts. The completed signs will have to be put in the ground at five of the cemeteries. We are hoping someone will come forward with an offer to help with this work.

Because of the very low interest rates our Trust Fund is earning at the present we will in 2003 expend monies only for maintenance and the restoration of some of the grave markers at Canada Street Cemetery. We will also be responsible for the placement of corner markers on full-sized lots; this is part of the charge for those lots.

We have sold two ***Rights to Burial*** in High Street Cemetery. These were two small lots for the interment of cremated remains. One full-lot ***Right to Burial*** was committed at Jewell Cemetery, also for the interment of cremated remains.

A major effort was made and a written manual has been developed for the use of the Cemetery Trustees. For those who have served as Trustees for a number of years the work becomes familiar, but for new members it can be a challenge, especially if there is no one available to answer questions should the need arise. We thank Trustee Maxine McKenzie for putting this project on our ***Things to Do*** List in 2002. Thank you Maxine.

Respectfully submitted.

Your Cemetery Trustees:

Mary Leavitt '05

Maxine McKenzie '04

Ann Croto '03



Wonalancet Cemetery as it was in 1992  
E. McKenzie hard at work





Alonzo Piper

## Albany Historical Society Report for 2002

We have had another busy year. Many more items have been donated for which we are thankful. Donations of Albany Memorabilia and Genealogy are always welcome, so please keep us in mind when you are not sure who would like an item that's either old or has a connection to our town of Albany.

One of the biggest projects that we have undertaken is restoring the big sketch of Joshua Piper that was donated to both the Town and the Society. This work was done by Charles Lawrence who was a cartoonist for the Boston Globe; Mr. Lawrence spent time here in Albany during the summers. The paper on which the sketch was done was deteriorating due to insect damage as well as the acid in the wooden backing. The art piece is presently at the Northeast Document Conservation Center in Andover, Massachusetts being treated to neutralize the paper, and then will be repaired. This is a very costly project, but we feel it will be well worth the price when done. It will preserve a bit more of our Town's history.

Another project that we're planning to do is have a sign made for the Chapel building identifying it as such as well as recognizing it as the home of the Society.

You may have noticed that for the past few years we have had pictures in our Town Report. Many of these pictures have been supplied by the Society. It would be appreciated if you would help us by donating more pictures that you might have. If you do not wish to part with the pictures, please allow us to copy them.

We have a photo album started of people who live in town now or have at some point in the past. Another album is of all the houses that are now or have been in Albany. Then the last album is of anyone who has held an office in town now or in the past. The more people who will help us with this project, the more pictures you'll be able to enjoy when reading our Town Report, as well as when you visit the Society.

Don't forget the items we have for sale. They all make a nice gift and are all reasonably priced. All are on sale at the town office.

Thank you again to all who have helped the Society in any way this past year. We do hope that some of you would like to become members to help us stay active. We are sorry to say we have lost four of our members this past year. They will all be greatly missed.

Elaine Wales, President



Alice ("Gram") Cook  
Albany Bus Driver 1923 & 1926



## ALBANY CHAPEL COMMISSION REPORT

### 2002

We were saddened by the lost of George Burt, one of our Commissioners, in October of 2002. He brought some challenging questions to our discussions regarding the development of policy regarding the Chapel.

The Chapel is the official home of the Albany Historical Society Museum. It holds many very interesting bits of Albany history in both genealogical information as well as artifacts.

The interior of the building remains in excellent condition. Cleaning is done by Society members when they are acting as hosts on days when the Chapel-Museum is open.

The exterior is showing the need for a good cleaning to remove insect cocoons and webs. We continue to be concerned about snow being plowed against the building on the east side. This practice compacts the snow against the building holding moisture there long after most of the snow is gone from the ground. We have alerted the Selectmen and hope for their continued cooperation in correcting the problem.

We do need a third member on the Board, one who is not an Albany Historical Society member. Should you be interested in serving your Town in this capacity, please contact one of the present Commissioners or call the Selectmen's Office at 447-6038 to let us know of this interest.

Respectfully submitted,

Albany Chapel Commissioners:

Elaine Wales  
Ann Croto



Tip Top House on Mt. Chocorua  
from a 1908 postcard printed in Germany

**Albany Civic Group**  
January 01 2002 - December 31 2002

**Income:**

Silent Auction	\$396.00
Book Sale	\$9.25
Spring Rummage Sale	\$143.20
Fall Rummage Sale	\$51.85
No Bake Sale	\$224.00
Tuckey Supper	\$885.69
Intrest on bank acct.	\$27.52
Petty cash mony rtd to checking	\$3.25

**Total Income** \$1,740.76

**Expenses:**

Advertising	\$72.00
Flowers	\$481.50
Postage & supplies	\$87.00
Transferred to Scholorship fund	\$968.00

**Total Expenses** \$1,608.50

<b>Beginning Bank Balance 1/1/2002</b>	\$3,277.93
Income	\$1,740.76
Expenses	(\$1,608.50)
<b>End Balance</b>	\$3,410.19

Bank Statement	\$3,403.70
Petty Cash	\$6.49
<b>Total Cash Balance 12/31/2002</b>	\$3,410.19

**Lora Johnson Pierce Scholarship**  
2002

<b>Balance (Savings</b> May 2002 Statement	\$501.10
Turkey Supper	\$968.00
Donation to scholarship by checks	\$70.00
Interest on bank acct.	\$4.29
<b>Total of Savings</b>	\$1,543.39

<b>Certificates of Deposit</b>	
CD 22-2502334	\$16,666.99
CR 22-2502334	\$1,000.00
<b>Total Certificates</b>	\$17,666.99

Respectfully Submitted  
Mary I Leavitt Treasurer of Albany Civic Group  
and Lora Johnson Pierce Scholarship Fund

The Albany Civic Group  
Annual Report 2002

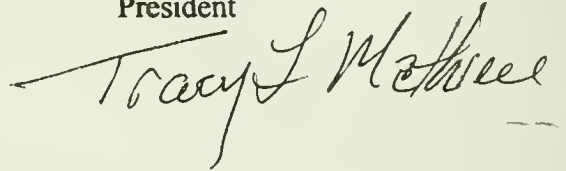
The Albany Civic Group has had a successful year fundraising.

We held our rummage sale, no bake sale, our turkey dinner and a silent auction which was held before Christmas. To all of you who helped with time, energy or gifts thank you very much!

We have found that the Turkey Dinner is the best attended and most successful event, therefore this is the only fundraiser we intend to do for the year of 2003. We will hold our annual meeting on Friday April 25, 2003 at 7 p.m. I have heard some people talk of having a Cornbeef Dinner in the spring as another fundraiser. If this is your idea or you have interest in making this happen then please attend the annual meeting and help with the plans and make some commitments. Lord knows we always have plenty of people tell us what we "otta do". What we "otta do" and what we can do are two different things without the manpower and the will of many people.

Sincerely,

Tracy L. Mathieu  
President

A handwritten signature in cursive script that reads "Tracy L. Mathieu". The signature is written in dark ink and is positioned below the printed name and title.

## **NORTH COUNTRY COUNCIL ANNUAL REPORT 2002**

It has been another busy year at North Country Council. We continued to complete a number of local and regional projects for all of our 51 communities throughout the region. Summaries of some of the major projects are as follows:

### **Transportation:**

- Completed with the NHDOT and member communities the regional bike path map.
- Completed the route 2 corridor study and continue to participate in the route 2 working group.
- Provided technical transportation assistance to the majority of the communities in our region.
- Coordinated the North Country Transportation Committee.
- Conducted 138 traffic counts in 38 communities.

### **Economic Development:**

- Submitted two EDA economic development applications. (The MWVEC technology village and the Dartmouth Incubator).
- Coordinated the North Country District Economic Development Committee.
- Updated the Comprehensive Economic Development Strategy (CEDS) for the region.
- Finish the phase I industrial park marketing program.

### **Community/Regional Planning:**

- Provided technical assistance to 28 towns throughout the region.
- Participated in the updated 12 master plans and zoning ordinances for member communities.
- Coordinated the Law Lecture Series for the Office of State Planning.

### **Environmental Planning:**

- Provided technical assistance to over 38 communities in the area of solid waste and hazardous waste management.
- Coordinated the Household Hazardous Waste Management collections for 32 communities.
- Conducted solid waste and transfer station audits for 3 community transfer stations.
- Began a pilot fluorescent light collection program.
- Managed a source water protection program for the Department of Environmental Services, which developed methods to help in the prevention of surface intake contamination.
- Provided technical assistance in the National Flood Insurance Program throughout the region.

Many of these programs will continue into the year 2002. We continue to enhance our staff capacity and will be looking to provide additional technical assistance and planning support to all our communities. We presently have 9 staff people focusing on providing technical assistance in Community Planning, Economic Development and Environmental Planning. Major programs for the year 2003 will be completion of our 5 year update of the comprehensive economic development strategy (CEDS), the development of a regional plan (transportation, natural resources, economic development, community planning) and the continued assistance of solid waste management with an emphasis on conducting town audits on their solid waste management practices.

Our overall goal, however, remains the same: to provide support and leadership to the region, its governments, businesses and citizens.

Sincerely

Michael J. King  
Executive Director



## Private Well Users!

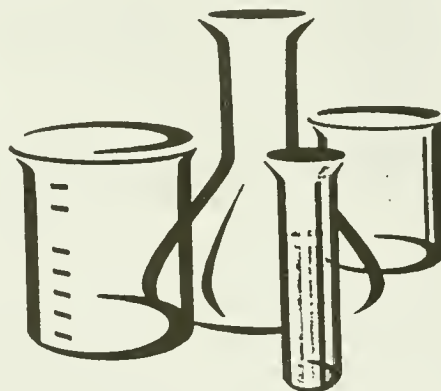
Have you had your well tested recently?

Drinking water from private wells in New Hampshire sometimes contains contaminants at levels that can pose health risks. Only a water quality test, by a competent laboratory, can assure that your family is protected.

What types of contaminants might be present in your well?

The following contaminants, some naturally-occurring and others man-made, have been found in private well water in New Hampshire:

Arsenic  
Bacteria  
Fluoride  
Nitrate  
Radium  
Radon  
Sodium  
Uranium



Volatile Organic Chemicals (VOCs)

Where can you learn more about this?

For further information, please visit the N.H. Department of Environmental Services' website at [www.des.state.nh.us/wseb](http://www.des.state.nh.us/wseb), then select "fact sheets," then 2-1.







# **TRI-COUNTY COMMUNITY ACTION**

Serving Coos, Carroll & Grafton Counties

448 WHITE MOUNTAIN HIGHWAY TAMWORTH, NH 03886  
(603) 323-7400 ~ Toll Free 1-888-842-FUEL (3835) ~ Fax (603) 323-7411

To the SELECTMEN and RESIDENTS of the Town of ALBANY:

The Carroll County Community Contact office is a private, non-profit Resource Center that was established in 1965. We are located at 448 White Mountain Highway, Tamworth, NH, since August 2002, after eighteen years in Center Ossipee, NH. We have seven regularly scheduled satellite office sites located throughout Carroll County.

The Carroll County Community Contact office has provided services for 237 of Albany's citizens, processing 44 fuel applications, 11 being elderly, 81 receiving fuel benefits and linked 101 with other Community Action Programs.

## **TRI-COUNTY COMMUNITY ACTION HAS SPENT \$29,410.01 ON ALBANY CITIZENS BETWEEN JULY 1, 2001 AND JUNE 30, 2002**

Community Contact is dependent upon funding from your town and neighboring communities county-wide to provide necessary services for the less fortunate citizens in our communities. The local funds are combined with the Community Services Block Grant, Fuel Assistance, New Hampshire Emergency Shelter Grant, Homeless Programs, EFSP, McKinney, and private and corporate benefactors. We also are the conduit through which the USDA Surplus Food is distributed to the 10 food pantries and 3 dinner bells, a group home and a nursing home throughout Carroll County in order to serve our residents.

Carroll County Community Contact is known as a family friendly agency. Our staff has the trust of the entire county. We are able to successfully partner with individual families and assist them one-on-one to identify barriers blocking the way to self-sufficiency and the resources to overcome these barriers. We provided information, referrals and assisted with advocacy for more than 13,487 households in Carroll County last year.

We have greatly appreciated the support, cooperation and partnership with your elected officials, staff, and residents, as well as other social service agencies, and our clients.

Much appreciation,

Marge M. Webster  
Director of Development

# Town of Albany School Reports

2002



Passaconaway School – 1908  
(Contact the Albany Historical Society for Identities)

## SCHOOL DISTRICT OF ALBANY

### SCHOOL BOARD

Sara Young-Knox, Chair  
Jill Dicey  
Thomas O'Reilly

Term Expires 2005  
Term Expires 2004  
Term Expires 2003

MODERATOR  
Stephen Knox

TREASURER  
Josephine Putnam

CLERK  
Josephine Putnam

AUDITORS  
Vachon, Clukay & Co., PC

### SCHOOL ADMINISTRATIVE UNIT NO. 9 PROFESSIONAL STAFF

Dr. Carl J. Nelson, Superintendent of Schools  
Dr. Judith S. Wooster, Asst. Superintendent  
Maureen Soraghan, Director of Special Services  
James Hill, Director of Administrative Services  
Becky Jefferson, Director of Budget & Finance  
Sky King, Preschool Coordinator

## **SUPERINTENDENT'S REPORT**

**By Dr. Carl J. Nelson**

As the schools in SAU #9 look forward to the 2003-2004 school year, we will continue to strive for excellence in education. We remain committed to the improvement of student achievement through the Continuous Improvement Process that has been in place for the past five years. This process allows us to make data-driven decisions, which enables staff and administrators to focus energies and resources in the areas that have been identified for improvement. The data obtained from our standardized testing program, postgraduate surveys, and other locally gathered information guides further curriculum and staff development, and also provides guidance with regard to budgeting and resource allocations.

In February we published our fourth School Report Card for each individual school. In the spring, administrators throughout SAU #9 will conduct meetings with parents and community members to review School Report Cards for their schools. The SAU #9 and School Report Cards contain such data as testing results, post graduate surveys, and demographic information which are available at the individual schools and the SAU #9 office.

The issue of inadequate secondary school facilities still remains a major concern in the Mount Washington Valley. To address this issue, the Conway School Board has developed long-term (20 year) tuition contracts. The tuition contracts contain a provision for a bond issue that will construct a new, Valley-wide high school for students in grades 9-12. Albany voters will be asked to consider authorizing the School Board to enter into the tuition contract with Conway.

We remain very impressed with the dedication and quality of the people who serve the communities of SAU #9 and the Albany School District. We have been equally impressed with the Valley's desire to improve and support education. The board and this administration have made every effort to maintain and improve the high quality of education and the delivery of services to our students and community, and at the same time control spending to the extent possible. We ask you to remember that an investment in education is an investment in our future and the future of the Mount Washington Valley.

## **CONWAY ELEMENTARY SCHOOL**

### **Principal's Report**

**By Brian Hastings**

I am proud to report that overall we are in great shape at Conway Elementary School. Essentially, we have been going through a change and rebuilding process. We have navigated these winding roads successfully reaching or surpassing many of our goals. We have moved the school forward in many areas, which I will outline below. This is an ongoing process. The goal is always to be better. It is a community-wide effort. Thank you for your support.

I have had many community members compliment us on our warm, caring, and friendly school climate. It is a happy and productive place to be. Simply put, we are here to serve the students and their families. We are clear about this mission and goal and we continue to work at it every day. There is, of course, always room for improvement. I have always believed that a healthy and positive school climate is critical to helping our children experience success. It is a foundation piece!

It is always a goal to hire the best possible staff that we can. We have a highly qualified and talented group of educators who go above and beyond for the children. This is clearly one of our many strengths, and I am very proud of all of them. They are the most important part of our service to your children.

We have rebuilt our literacy programs K-6<sup>th</sup> grade, and we continue to focus on improving instruction. The data that we have been collecting on literacy show gradual improvement! During February, we have a week long celebration of literacy that culminates in a character dress up day where students and staff come to school dressed as their favorite storybook character. This is one of our many activities around literacy. Curriculum and instructional practices are the academic foundations of these programs. We work to improve these every day.

We have an excellent behavior management program that is a model we have shared with other schools throughout the state. We also have a unique family outreach philosophy to help those families that need support outside of school. At CES we have a high percentage of families who need some



kind of support. This is one of the things that make us a unique school. Both of these areas have been goals that we have worked on aggressively!

Our goals this year include continuing to do even better in the above areas. In addition, a continued focus on established curriculum will help us in our efforts to meet the needs of all our students. Among all curriculum areas, math is a specific concentration this year and will continue to be next year.

We now have a committee of parents and educators to raise money for an upgrade of our playground. We are hoping to raise about \$50,000. We have another committee continuing to work on health and wellness. This includes meals we offer our students, physical education, and curriculum.

We are looking at ways to better analyze the standardized testing data that we collect every year and to use the information to improve instruction. We want, “No Child Left Behind!”

We have a lot of fun at CES. One of the things that we are doing this year is a schoolwide theme of “World Cultures,” where we visit different continents each month and study cultures and history.

We have many other schoolwide activities that students can participate in to broaden their horizons and grow. Some of these are Peer Mediation, Student Council, The Crazy Cougar (our school store), Drama Club, TV crew, Talent Show, Spelling Bee, and our gameshow, Family Feud.

Each spring we invite dozens of community business people and volunteers in to work with our students. We call this TNT (teach a new task/try a new talent). It has been very successful.

In closing let me say that it is an honor and pleasure to be your principal. I look forward to continued growth and success in the future.

*Kennett Junior/Senior High School*  
*Principal's Report*  
*By Jack Loynd*

There is a sense of challenge and opportunity in the air as local citizens grapple with how to best educate secondary students in Mount Washington Valley. The decisions that voters make this spring will have implications for our community for many years to come. Thank you to those involved through committee work and attendance at meetings. Thank you for showing students that you care. We need your support.

The Kennett mission for this year “is to develop a community in which students and staff are respectful and responsible and in which all members are valued and provided with opportunities for meaningful learning.” We are focusing on the following five areas:

1. Students, staff, and administrators treat one another with dignity and respect.
2. Students, staff, and parents take responsibility and are held accountable for their actions.
3. All staff members participate in professional growth.
4. The faculty creates a quality assessment system so that measurable gains in student achievement occur in every department at every grade.
5. The administration creates better conditions for teaching and learning.

To move forward and monitor our progress in the areas of respect, responsibility, and accountability, we have instituted summary progress reports and a new comment system for report cards. These systems help counselors and administrators identify patterns in student behavior as they relate to their well-being and academic success. In addition, we hope that these initiatives facilitate better communication and promote stronger partnerships with parents. We encourage parents to continue their involvement with the education of their children throughout their middle and high school years.

This year the Kennett staff is placing special emphasis on assessment and professional development through examination of student work. We begin each faculty meeting with a five-minute segment in which student work is

shared and discussed by teachers in various departments. We have found that collaborative examination of student work provides windows into quality professional development in curriculum design, instructional strategies, and assessment. I applaud teachers who have opened themselves up to critical feedback from their peers. They have taken risks to grow in their profession and helped focus professional development where it matters most – improving student achievement.

This year the administration is working to limit class size and improve placement of students. We believe that opportunities for student learning are improved when class sizes are limited to twenty-four students or less and fewer students per class in specialized areas. By making class sizes more consistent, we hope to meet our goals without increasing the cost to taxpayers. We also believe that improving our placement system will help to promote a culture of challenge and high expectations while also providing additional supports for students that need them.

The administration is also committed to doing our part to address facility problems at Kennett. We appreciate the financial support of local taxpayers, but we believe that we have been throwing good money after bad for far too long. It is our responsibility to point out the barriers to quality education that result from the inadequacies of our current facility. Imagine the benefits to students that a state-of-the-art Career-Tech Center, additional art rooms, library and gymnasium space, and science labs could bring. Imagine the improvements in performance possible for students and teachers currently working in makeshift and interior classrooms, rooms with major acoustic problems, and rooms which can sometimes be reached only by traveling through rain or subzero temperatures. We ask students to give their very best efforts in their classes, concerts, plays, and athletic events. Students need to know that we are doing our best to support their efforts at learning. Students need to know that our community values education and that the adults in our community can work together to meet the difficult challenges we face.

Please support the leaders in our local communities in their efforts to provide a first class facility to our students at a reasonable price. Thank you to all those who in supporting education create a brighter future for all.

**ALBANY SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

To the Inhabitants of the School District of Albany, in the County of Carroll, State of New Hampshire, qualified to vote on District affairs:

You are hereby notified to vote for School District Officers at the Town Hall in Albany on the 11th day of March 2003. The polls will open for this purpose at 10:00 a.m. and will not close before 6:00 p.m.

**ARTICLE 1.** To elect a Moderator for the ensuing year.

**ARTICLE 2.** To elect a Clerk for the ensuing year.

**ARTICLE 3.** To elect a member of the School Board for the ensuing three years.

**ARTICLE 4.** To elect a Treasurer for the ensuing year.

YOU ARE ALSO NOTIFIED TO MEET AT THE SAME PLACE AT 7:00 P.M. TO ACT UPON THE FOLLOWING SUBJECTS:

**ARTICLE 5.** To see if the Albany School District will vote to ratify and confirm a long term tuition contract with the school district of Conway, provided that any combination of the five following Districts (Bartlett, Eaton, Freedom, Jackson, Madison, and Tamworth) also vote to ratify and confirm a long-term tuition contract with the Conway School District: such contract to be for a minimum term of 20 years, subject to automatic annual renewal thereafter; to provide in the tuition payment for costs of operation of facilities used by each town in accordance with a ratio of 35% equalized value of each town and 65% of the town's average daily membership and to provide for the payment of capital costs of such facilities in accordance with a ratio of the respective equalized valuations of the towns; to provide that each town will bear a portion of the Facilities Maintenance Fund in accordance with the same ratio of respective equalized valuations; and to authorize the Board to negotiate such other and further terms of the agreement as it may decide in the best interests of the District. (Recommended by the School Board 2-0-0)



**ARTICLE 6.** To see if the District will vote to raise and appropriate the sum of one million, three hundred eighteen thousand, eight hundred and twenty dollars (\$1,318,820) for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District, exclusive of all other articles. (Recommended by the School Board 2-0-0)

**ARTICLE 7.** To see if the District will vote to raise and appropriate an amount up to fifty thousand dollars (\$50,000) to be placed in the Capital Reserve Fund (Special Education), previously established for that purpose, with such amount to be funded from the year end undesignated fund balance available on July 1. (Recommended by the School Board 3-0-0)

**ARTICLE 8.** To see if the District will vote to create an Expendable Trust Fund under the provisions of RSA 198:20-c, to be known as the Tuition Trust Fund, for the purpose of assisting with future tuition costs. Furthermore, to raise and appropriate an amount up to fifty thousand dollars (\$50,000) toward this purpose, with such amount to be funded from the year end undesignated fund balance available on July 1, and to name the School Board as agents to expend from this fund. (Recommended by the School Board 3-0-0) (Majority vote required)

**ARTICLE 9.** Will the voters approve the following resolution:

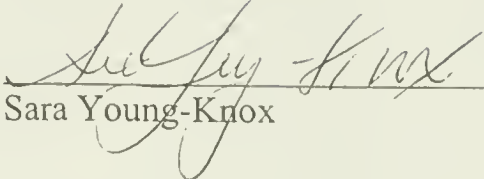
Whereas New Hampshire School Districts face ever tightening budgets; and Whereas New Hampshire School Districts are finding it increasingly difficult to raise and appropriate sufficient dollars on the local level to provide their students a quality education; and Whereas newly enacted and existing federal mandates have placed an undue and heavy financial burden on local school district budgets:

Be It Therefore Resolved: That the voters of the District vigorously oppose any and all unfunded and under-funded federal educational mandates, including but not limited to, those contained in the recently enacted No Child Left Behind Law as well as those mandates historically unfunded within the IDEA/Special Education Laws. (Recommended by the School Board 2-0-0)

**ARTICLE 10.** To transact any other business that may legally come before this meeting.



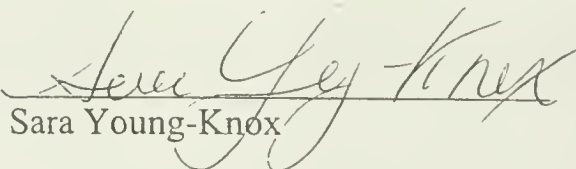
Given under our hands, this 11<sup>th</sup> day of February 2003.

  
Sara Young-Knox


\_\_\_\_\_  
Jill Dicey

  
Thomas O'Reilly

A TRUE COPY OF WARRANT - ATTEST

  
Sara Young-Knox

\_\_\_\_\_  
Jill Dicey

  
Thomas O'Reilly

**Albany School District Meeting  
March 12, 2002**

- Article 1.** To elect a Moderator for the ensuing year.  
Stephen T. Knox 73 votes
- Article 2.** To elect a clerk for the ensuing year.  
Josephine Howland-Putnam 58 votes  
Sharon Keefe 1 votes
- Article 3.** To elect a member of the School Board for the ensuing three years.  
Sara Young-Knox 58 votes  
Thomas P. O'Reilly 10 votes
- Article 4.** To elect a member of the School Board for the ensuing year.  
Thomas P. O'Reilly 56 votes  
Sara Young-Knox 8 votes
- Article 5.** To elect a Treasurer for the ensuing year.  
Josephine Howland-Putnam 67 votes

**Article 6.** Shall the school District vote pursuant to RSA 195:18 to create a cooperative School Districts of Conway, Eaton, and Madison, consisting of three qualified voters appointed by the moderator, at least one of whom is a member of the School Board and none of whom is a member of more than one cooperative planning board at one time, and to raise and appropriate the sum of one thousand five hundred dollars (\$1,500) for the expenses of the committee? The article was passed by a secret ballot 45 yes, 5 no.

**Article 7.** To see if the District will vote to raise and appropriate the sum of one million, four hundred fifty-four thousand, four hundred and four dollars (\$1,454,404) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment of the statutory obligations of the District, exclusive of all other articles. The article passed with a show of hands.

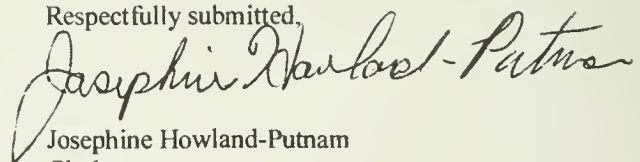
**Article 8.** To see if the District will vote to raise and appropriate a supplemental appropriation of thirty thousand dollars (\$30,000) for additional special education costs for the current school year and authorize the withdrawal of thirty thousand dollars (\$30,000) from the Capital Reserve Fund (Special Education) created for that purpose. (Designated as a special article) The article passed with a show of hands.

**Article 9.** To see if the District will vote to raise and appropriate a supplemental appropriation of twenty-five thousand dollars (\$25,000) for additional special education costs for the current school year. The article passed with a show of hands.

**Article 10.** To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be placed in the Capital Reserve Fund (Special Education), previously established for that purpose. The article passed with a show of hands.

**Article 11.** To transact any other business that may legally come before this meeting.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,  
  
Josephine Howland-Putnam  
Clerk

# REPORT OF SCHOOL DISTRICT TREASURER

## ALBANY SCHOOL DISTRICT

Fiscal Year July 1, 2001 to June 30, 2002

Cash on Hand July 1, 2001 \$ 6,307.99  
(Treasurer's Bank Balance)

Revenue:

Catastrophic Aid	\$ 78,384.13
Interest Income	857.62
Medicaid Reimbursement	17,606.13
National Forest Reserve	25,425.43
NH State Adequacy Grant	66,724.00
Other Income	298.24
State Education Grant	155,690.00
Town of Albany, Transfer	736,643.00
Uncategorized Inflows	<u>2,895.70</u>

Total Receipts \$1,084,524.25

Total Amount Available for Fiscal Year \$1,090,832.24  
Less School Board Orders Paid 1,025,914.56

Balance on Hand June 30, 2002 \$ 64,917.68  
(Treasurer's Bank Balance)

Less Additional School Board Orders Paid (July 2002) - 45,634.50

Adjusted Treasurer's Balance \$ 19,283.18

July 31, 2002

Josephine Putnam  
District Treasurer

## ALBANY SCHOOL DISTRICT

## Balance Sheet

June 30, 2002

General  
AccountASSETS:

Cash	\$ 19,283.18
Intergovernmental Receivables	<u>10,470.40</u>
TOTAL ASSETS	\$ 29,753.58

LIABILITIES AND FUND EQUITY:

Other Payables	\$ 729.56
Deferred Revenues	25,425.43
Unreserved Fund Balance	<u>3,598.59</u>
TOTAL LIABILITIES AND FUND EQUITY	\$ 29,753.58

STATEMENT OF REVENUES  
For the Fiscal Year Ended June 30, 2002

General  
AccountREVENUE FROM LOCAL SOURCES:

Total Assessments	\$513,575.00	
Earnings on Investments	857.62	
Other	<u>298.24</u>	
TOTAL LOCAL REVENUE		\$ 514,730.86

REVENUE FROM STATE SOURCES:

Adequacy Aid (Grant)	\$222,414.00	
Adequacy Aid (State Tax)	320,454.00	
Catastrophic Aid	<u>78,384.13</u>	
TOTAL REVENUE FROM STATE SOURCES		621,252.13

REVENUE FROM FEDERAL SOURCES:

Medicaid Distributions	\$ 19,632.70	
Federal Forest Reserve	<u>22,643.20</u>	
TOTAL REVENUE FROM FEDERAL SOURCES		<u>42,275.90</u>

REVENUE FROM OTHER FINANCING SOURCES

Transfer from Expendable Trust Fund	\$ 30,000.00	
TOTAL REV. FROM OTHER FINANCING SOURCES		<u>30,000.00</u>

TOTAL REVENUE	\$1,208,258.89
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ALBANY SCHOOL DISTRICT  
2003-2004 BUDGET

FUNCTION	OBJECT/DEPT	DESCRIPTION	ADOPTED BUDGET 2001-2002	ACTUALS 2001-2002	ADOPTED BUDGET 2002-2003	PROPOSED BUDGET 2003-2004
1100	<b>REGULAR EDUCATION</b>					
	560-101	Tuition, Elementary (56/10K)	455,100	471,316.65	532,681	514,718
	560-102	Tuition, Jr. High (22)	225,000	198,998.48	213,416	178,794
	560-103	Tuition, Sr. High (41)	227,800	225,937.66	310,002	320,661
	<b>TOTAL 1100 REGULAR EDUCATION</b>		<b>907,900</b>	<b>896,252.79</b>	<b>1,056,099</b>	<b>1,014,173</b>
1200	<b>SPECIAL EDUCATION</b>					
	330-135	Extended School Year	9,300	6,671.68	5,600	5,500
	560-109	Tuition, Special Education	209,200	290,691.52	288,000	191,000
	<b>TOTAL 1200 SPECIAL EDUCATION</b>		<b>218,500</b>	<b>297,363.20</b>	<b>293,600</b>	<b>196,500</b>
2140	<b>PSYCHOLOGICAL SERVICES</b>					
	330-120	Testing/Counseling	500	690.39	500	1,000
	<b>TOTAL 2140 PSYCHOLOGICAL SERVICES</b>		<b>500</b>	<b>690.39</b>	<b>500</b>	<b>1,000</b>
2150	<b>SPEECH SERVICES</b>					
	330-120	S/L Evaluations	5,000	3,515.39	4,000	2,100
	<b>TOTAL 2150 SPEECH SERVICES</b>		<b>5,000</b>	<b>3,515.39</b>	<b>4,000</b>	<b>2,100</b>



ALBANY SCHOOL DISTRICT  
2003-2004 BUDGET

FUNCTION	OBJECT/DEPT	DESCRIPTION	ADOPTED BUDGET 2001-2002	ACTUALS 2001-2002	ADOPTED BUDGET 2002-2003	PROPOSED BUDGET 2003-2004
2160		OCCUPATIONAL/PHYSICAL THERAPY SERVICES				
	330-120	Occupational/Physical Therapy	9,800	3,492.50	4,000	5,600
		TOTAL 2160 OCCUPATIONAL/PHYSICAL SERVICES	9,800	3,492.50	4,000	5,600
2310		SCHOOL BOARD SERVICES				
	523-37	Insurance, Treas. Bond	60	64.28	60	120
	110-74	School Board Salaries	400	316.60	400	400
	390-47	Census	0	0.00	0	0
	390-74	Treasurer's Salary	150	150.00	150	150
	330-47	Legal/Professional Services	1,500	2,552.25	1,600	2,500
	380-47	Cooperative Planning Committee	500	0.00	1,500	0
	390-47	Audit	0	0.00	0	0
	390-74	Salary, Clerk	50	50.00	50	50
	390-117	School Board Expenses	400	207.00	400	400
		TOTAL 2310 SCHOOL BOARD SERVICES	3,060	3,340.13	4,160	3,620
2320		OFFICE OF SUPERINTENDENT				
	311-104	SAU #9 Share	14,243	14,243.00	14,749	14,704
		TOTAL 2320 OFFICE OF SUPERINTENDENT	14,243	14,243.00	14,749	14,704

ALBANY SCHOOL DISTRICT  
ESTIMATED REVENUE

	ACTUAL RECEIPTS 2001-2002	ESTIMATED REVENUE 2002-2003	ESTIMATED REVENUE 2003-2004
	-----	-----	-----
Unencumbered Balance	98,239	3,599	150,000
REVENUE FROM STATE/FEDERAL SOURCES:			
Catastrophic Aid	78,384	54,000	8,000
Other State	0	0	0
Medicaid Reimbursement	19,633	10,000	15,000
National Forest Funds	22,643	25,425	25,000
REVENUE FROM LOCAL SOURCES:			
Other Local Revenue	1,156	1,000	1,000
Capital Reserve-Special Education	30,000	30,000	0
Supplemental Appropriation	0	25,000	0
	-----	-----	-----
Total Revenue	250,055	149,024	199,000
STATE OF NH ADEQUACY GRANT	222,414	296,462	294,471
STATE OF NH EDUCATION TAX	320,454	264,236	293,746
DISTRICT ASSESSMENT	513,575	806,182	531,603
	-----	-----	-----
GRAND TOTAL REVENUE	\$1,306,498	\$1,515,904	\$1,318,820 *

\* Does Not Include Separate/Special Articles

ALBANY SCHOOL DISTRICT  
2003-2004 BUDGET

FUNCTION	OBJECT/DEPT	DESCRIPTION	ADOPTED BUDGET 2001-2002	ACTUALS 2001-2002	ADOPTED BUDGET 2002-2003	PROPOSED BUDGET 2003-2004
<b>2720</b>		<b>PUPIL TRANSPORTATION</b>	.			
	513-120	Cont. Services-Reg. Trans.	38,536	38,536.00	42,000	44,510
	513-120	Cont. Services-Reg. Trans.	7,895	8,305.92	7,996	9,413
	519-120	Cont. Services-Sp. Ed.	29,000	32,160.00	28,800	27,200
		<b>TOTAL 2720 PUPIL TRANSPORTATION</b>	<b>75,431</b>	<b>79,001.92</b>	<b>78,796</b>	<b>81,123</b>
<b>5251</b>		<b>CAPITAL RESERVE</b>				
	930-105	Transfer Reserve - Sp. Ed.	5,000	5,000.00	5,000	0
		<b>TOTAL 5251 CAPITAL RESERVE</b>	<b>5,000</b>	<b>5,000.00</b>	<b>5,000</b>	<b>0</b>
		<b>TOTAL APPROPRIATION</b>	<b>1,239,434</b>	<b>1,302,899.32</b>	<b>1,460,904</b>	<b>1,318,820</b>
		SUPPLEMENTAL-SPECIAL EDUCATION (CAP RESERVE	0	0	30,000	0
		SUPPLEMENTAL APPROP-SPECIAL EDUCATION	0	0	25,000	0
		<b>GRAND TOTAL APPROPRIATION</b>	<b>1,239,434</b>	<b>1,302,899.32</b>	<b>1,515,904</b>	<b>1,318,820</b>

ALBANY SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENSES/REVENUE 2000-2001, 2001-2002

<b>EXPENSES: SPECIAL EDUCATION</b>	ACTUAL EXPENSES 2000-2001	ACTUAL EXPENSES 2001-2002
1200.330.135 Extended School Year	\$5,376	\$6,672
1200.560.109 Tuition, Special Education	\$173,138	\$290,692
2140.330.120 Psychological Testing/Counseling	\$300	\$690
2150.330.120 Speech Testing	\$5,679	\$3,515
2160.330.120 Occupational/Physical Therapy	\$8,284	\$3,493
2720.519.120 Transportation, Special Education	\$25,458	\$32,160
5251.930.105 Transfer, Capital Reserve Special Education	\$18,000	\$5,000
	-----	-----
<b>TOTAL SPECIAL EDUCATION EXPENSES</b>	<b>\$236,235</b>	<b>\$342,222</b>

<b>REVENUE: SPECIAL EDUCATION</b>	ACTUAL REVENUE 2000-2001	ACTUAL REVENUE 2001-2002
Catastrophic Aid	\$4,705	\$78,384
Medicaid Reimbursement	\$11,560	\$19,633
Other State-Reim Spec Educ Expenses	\$1,604	\$0
NH State Adequacy Allocation	\$65,172	\$62,578
	-----	-----
<b>TOTAL SPECIAL EDUCATION REVENUE</b>	<b>\$83,041</b>	<b>\$160,595</b>

CONWAY SCHOOL DISTRICT  
2002-2003 ELEMENTARY TUITION CALCULATIONS  
OCTOBER, 2002

	ACTUAL ELEM. GENERAL FUND EXPENDITURES 2001-2002
	-----
1100 Regular Education	3,105,036.15
1200 Special Education	1,520,997.29
1400 Co-Curricular Education	4,839.60
2120 Guidance Services	188,382.05
2130 Health Services	96,917.03
2140 Psychological Services	9,607.63
2150 Speech Services	222,176.54
2160 Occupational/Physical Therapy Services	155,459.84
2210 Improvement of Instruction	74,243.35
2220 Educational Media	175,998.07
2310 School Board Services	49,251.21
2320 Office of Superintendent	218,923.32
2400 School Administration	349,755.78
2620 Operation/Maintenance of Plant	754,125.77
2720 Pupil Transportation	263,552.67
2800 Evaluation Services	3,389.21
2900 Other Support Services	117,788.63
	-----
TOTAL ELEM. GENERAL FUND EXPENSES	\$7,310,444.14 *
LESS: Transportation	(263,552.67)
LESS: Spec. Educ.(Conway Only&Direct Reim)	(830,069.29)
LESS: Spec. Educ. Psych. (2140)	0.00
(Conway Only)	-----
TOTAL FOR TUITION CALCULATION	\$6,216,822.18
	-----
DIVIDED BY 2001-2002 ELEMENTARY ADM	831.1
	-----
	\$7,480.23
PLUS 2% RENTAL FEE (2002-2003)	**
	-----
2002-2003 CONWAY ELEMENTARY TUITION RATE	\$7,771.47
2002-2003 JOHN FULLER ELEM. TUITION RATE	\$7,809.87
2002-2003 PINE TREE ELEM. TUITION RATE	\$7,847.68

\*Does not include Federal Projects/Lunch

** CONWAY ELEM 2% RENTAL	\$291.24
** JOHN FULLER ELEM 2% RENTAL	\$329.64
** PINE TREE ELEM 2% RENTAL	\$367.45



CONWAY SCHOOL DISTRICT  
2002-2003 JUNIOR HIGH TUITION CALCULATIONS  
OCTOBER, 2002

	ACTUAL JR.HIGH GENERAL FUND EXPENDITURES 2001-2002
	-----
1100 Regular Education	1,408,218.61
1200 Special Education	505,965.90
1400 Co-Curricular Education	81,188.50
2120 Guidance Services	107,765.49
2130 Health Services	17,620.70
2140 Psychological Services	22,179.53
2150 Speech Services	11,548.74
2160 Occupational/Physical Therapy Services	8,482.56
2190 Other Support Services	31,331.62
2210 Improvement of Instruction	23,924.88
2220 Educational Media	35,430.90
2310 School Board Services	23,206.08
2320 Office of Superintendent	103,151.84
2400 School Administration	136,209.34
2620 Operation/Maintenance of Plant	402,009.99
2720 Pupil Transportation	100,616.29
2800 Evaluation Services	362.91
2900 Other Support Services	27,303.31
	-----
TOTAL JR HIGH GENERAL FUND EXPENSES	\$3,046,517.19 *
LESS: Transportation	(100,616.29)
LESS: Spec. Educ.(Conway Only&Direct Reim)	(171,051.90)
LESS: Spec. Educ. Psych. (2140)	(4,883.32)
(Conway Only)	-----
TOTAL FOR TUITION CALCULATION	\$2,769,965.68
DIVIDED BY 2001-2002 JR HIGH ADM	391.3
	-----
	\$7,078.88
PLUS 2% RENTAL FEE (2002-2003)	\$301.81
	-----
2002-2003 CONWAY JUNIOR HIGH TUITION RATE	\$7,380.69

\*Does not include Federal Projects/Lunch

CONWAY SCHOOL DISTRICT  
2002-2003 HIGH SCHOOL TUITION CALCULATIONS  
OCTOBER, 2002

	ACTUAL HIGH SCHOOL GENERAL FUND EXPENDITURES 2001-2002
	-----
1100 Regular Education	2,580,276.50
1200 Special Education	1,055,056.36
1300 Career/Technical Education	536,074.93
1400 Co-Curricular Education	248,781.23
2120 Guidance Services	278,192.73
2130 Health Services	41,042.90
2140 Psychological Services	49,699.93
2150 Speech Services	26,151.58
2160 Occupational/Physical Therapy Services	2,265.00
2190 Other Support Services	72,136.16
2210 Improvement of Instruction	71,430.83
2220 Educational Media	82,764.00
2310 School Board Services	50,979.33
2320 Office of Superintendent	226,604.84
2400 School Administration	454,255.03
2620 Operation/Maintenance of Plant	1,135,094.63
2720 Pupil Transportation	254,040.98
2800 Evaluation Services	797.23
2900 Other Support Services	155,852.24
	-----
TOTAL HIGH SCHOOL GENERAL FUND EXPENSES	\$7,321,496.43 *
LESS: Revenue-Driver Educ	(40,050.00)
LESS: Revenue-Voc Exchange	(20,788.17)
LESS: Revenue-CoCurricular	(4,344.00)
LESS: Transportation	(254,040.98)
PLUS: HS Student Activities Transp.	31,242.88
LESS: Spec. Educ.(Conway Only&Direct Reim)	(604,977.19)
LESS: Spec. Educ. Psych. (2140) (Conway Only)	(10,595.93)
	-----
TOTAL FOR TUITION CALCULATION	\$6,417,943.04
DIVIDED BY 2001-2002 HIGH SCHOOL ADM	878.3
	-----
PLUS 2% RENTAL CHARGE (2002-2003)	\$7,307.23 \$301.81
	-----
2002-2003 CONWAY HIGH SCHOOL TUITION RATE	\$7,609.04

\*Does not include Federal Projects/Lunch

# GRZELAK & COMPANY, PC, CPA's

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Tel 524-6734 Fax 524-6071

American Institute of CPA's (AICPA)

NH Society of CPA's (NHISCPA)



## INDEPENDENT AUDITOR'S REPORT

To the SAU Board  
School Administrative Unit #9  
Conway, New Hampshire

We have audited the accompanying general-purpose financial statements of the School Administrative Unit #9 as of and for the year ended June 30, 2002, as listed in the table of contents. These general-purpose financial statements are the responsibility of the School Administrative Unit #9's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the General Fixed Assets Account Group, which should be included to conform with generally accepted accounting principles. The amounts that should be recorded in the General Fixed Assets Account Group are not known.

In our opinion, except for the effect on the general-purpose financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the School Administrative Unit #9 as of June 30, 2002, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

*Grzelak + Company, P.C.*

GRZELAK AND COMPANY, P.C., CPA's

Laconia, New Hampshire

August 13, 2002

SCHOOL ADMINISTRATIVE UNIT NO. 9

2003-04 Budget

	<u>Func-</u> <u>tion</u>	<u>Adopted</u> <u>Budget</u> <u>2002-03</u>	<u>Adopted</u> <u>Budget</u> <u>2003-04</u>	<u>Albany's</u> <u>Share</u> <u>1.46%</u> <u>2003-04</u>
Special Education	2190	\$173,035	\$177,387	\$ 2,583.73
Improvement of Inst.	2210	20,212	18,724	272.72
School Board Services	2310	21,369	20,744	302.15
Superintendent	2320	173,291	181,449	2,642.89
Asst. Superintendent	2321	117,714	122,828	1,789.05
Business/Finance	2521	272,784	279,332	4,068.61
Operations/Maintenance	2620	183,081	184,595	2,688.71
Transportation	2720	<u>38,346</u>	<u>36,251</u>	<u>528.01</u>
Gross Budget Total		\$999,832	\$1,021,310	\$14,875.87
Plus Federal Projects		+ 10,000	+ 10,000	+ 145.65
Minus Estimated Revenue		<u>- 11,500</u>	<u>- 21,800</u>	<u>- 317.52</u>
Net Total Expenses		\$998,332	\$1,009,510	\$14,704.00
(District Apportionment)				

ENROLLMENT

(as of December 31, 2002)

Total K-6 .... 72

Total 7-12 .... 65

Kindergarten	10	Grade 7	6
Grade 1	8	Grade 8	17
Grade 2	5	Grade 9	13
Grade 3	8	Grade 10	11
Grade 4	14	Grade 11	11
Grade 5	11	Grade 12	7
Grade 6	16		





